



Der Wissenschaftsfonds.

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der wissenschaftlichen Forschung

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To implement its Funding Guidelines of 21<sup>st</sup> February 2006 (in the currently valid version) the FWF is now issuing the following

## Application Guidelines for an ERWIN SCHRÖDINGER FELLOWSHIP ABROAD<sup>1</sup> (with return phase)

### I PRINCIPLES OF THE PROGRAMME

#### 1 Aims

The funding programme “Erwin Schrödinger Fellowships Abroad” (in the following known as “Schrödinger Fellowships”) aims:

- to enable young scientists who are normally based in Austria to work abroad at leading research institutions and on leading research programmes with the purpose of gaining research experience abroad during the postdoc phase;
- as a result of such projects to open up new areas of knowledge, new scientific approaches, methods and techniques; and
- thus to contribute to the further development of science and the humanities in Austria and to make the resulting know-how available and useful for science and industry in Austria. For this purpose applicants have the possibility to apply for a return phase.

#### 2 Requirements for application

##### 2.1 Applicants for a Schrödinger Fellowship

- must show that they have **completed their doctoral studies** (PhD) at a university and in a scientific discipline related to the project they hope to perform abroad. Graduates of degree programmes in medicine in Austria are only eligible to apply if their degree programme was based on the curriculum **N, O, Q 201 or N, Q 094 or N, O 790 or N 090** (please specify the relevant curriculum in the *academic curriculum vitae*).
- must (at the time the application is submitted) have been based in Austria for at least three of the previous ten years (principle of territoriality) and must return to Austrian science. If the

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<sup>1</sup> **Please note** that all limits (e.g. on the number of pages, publications, enclosures) specified in these guidelines must be observed.

**application is placed from** abroad, please note: a post-doctoral research stay abroad that is to be extended by means of a Schrödinger Fellowship may last no longer than three years, including the period of the Schrödinger Fellowship. **Applicants who meet the criteria given above and who have performed their doctoral work abroad** may only apply for a Schrödinger Fellowship if they request a **change of research institution** to undertake the research project.

- must have performed scientific research in an area relevant to the field of the application and be able to prove this by scientific publications in internationally recognised journals (the amount of which should correspond to the stage the applicant has reached in his/her career). The FWF normally expects international and/or peer reviewed publications, that are internationally recognised outside the German speaking area because of the exclusive use of international reviewers. Exceptions must be justified.

**2.2** The fellowships are not restricted to any particular scientific field.

### **3 Application requirements**

Applicants must

- propose a **research project** that justifies the need for a stay abroad;
- provide an **invitation** from the research institution abroad at which they have chosen to work;
- have the possibility of returning to an Austrian research institution where they will be able to implement the know-how they will gain abroad.
- in cases **where funding is requested for a return phase**: include a coherent description of the way in which the know-how acquired abroad will be applied in Austria (e.g. project extension or completion, additional research projects based on new insights gained abroad, etc.); Ineligible from the application for a return-phase are applicants who have a position at a university/research institution and have requested leave without pay from their position for the duration of the Fellowship abroad.
- in cases **where funding is requested for a return phase**: include a declaration of consent from the head of the Austrian research institution on the time period of the return phase.
- in cases of research proposals for which **ethical aspects have to be considered and the corresponding rules have to be respected**, copies of the required specific permits and approvals have to be transmitted to the FWF before starting the research project (see also Page 9, Section II, Pt. 9.2.).

### **4 Fellowship payments**

#### **4.1 Basic Fellowship** (personnel costs)

The level of the Fellowship depends on the cost of living of the country in which the Fellowship will be performed. Appendix II provides a listing.

#### **4.2 Travel costs**

The FWF offers **lump sum travel subsidies**, calculated according to fixed rates. If the applicant has children, support for travel for the family (partner and children) may be requested provided that they will accompany the applicant abroad for at least six months. The Appendix II provides a listing of the amount of support that may be paid.

#### **4.3 Additional costs for children** (Sonstige Kosten)

The FWF also offers an additional lump-sum payment for children who accompany the applicants (the details are also to be found in Appendix II for the period abroad).

#### **4.4 Pension insurance**

The FWF remunerates the costs for voluntary payments to the statutory pension insurance ("Selbstversicherung" (= voluntary contribution) or "Weiterversicherung" (= insurance cover continuation) with the ASVG (general social security law)) in Austria during the time of the fellowship abroad, but not costs for other pension plans such as life insurances or government-funded private

pension funds. Applicants who can present proofs of amounts paid for pension insurance will receive a recompense by the FWF.

#### 4.5 Additional payments

The FWF assumes that the research institution abroad will provide the materials necessary to carry out the project. In certain exceptional cases, where this can be proven to be impossible, an application for additional support may be submitted to the FWF. The application must be accompanied by a separate breakdown of required costs, giving precise details of how the money is to be spent and a scientific justification of the necessity for the expenditure.

Applications for additional money for conference visits **up to a limit of EUR 1,800.00 p.a.** may be placed during the fellowship abroad if the fellowship holder presents results from his or her own research. Together with the request for transfer of funds, the FWF should be sent the letter of acceptance and a summary of the presentation to be given.

#### 4.6 Dissemination activities

Funding for publication costs cannot be requested in FWF applications for research projects. However, the FWF does provide additional funding for peer-reviewed publications upon request up to three years after the end of an approved project. For further information, please visit [http://www.fwf.ac.at/en/projects/peer-reviewed\\_publications.html](http://www.fwf.ac.at/en/projects/peer-reviewed_publications.html).

#### 4.7 Return phase funding

Funding for the **return phase** covers a senior postdoctoral employment contract at the Austrian research institution and a **lump sum of EUR 10,000.00** in project-specific costs p.a.; the FWF offers lump sum travel subsidies for the return trip, calculated according to fixed rates.

In justified cases, the return phase can be initiated up to 12 months after the end of the period abroad funded by the FWF.

#### 4.8 Third-party funds

The FWF must be informed if funds have been applied for elsewhere and if such funding has been or will be pledged or granted; as a rule, the funds awarded to the Erwin Schrödinger-fellows are adjusted accordingly.

Applicants for Erwin Schrödinger fellowships may not submit parallel applications for other FWF-programmes promoting young scientists (Firnberg, Richter). Separate applications for project funding from the FWF (e.g. stand-alone projects, participation in SFB, NFN, DK) are allowed.

**“Double-funding” is not permitted:** in other words, a project for which support is being requested may not receive full support from another funding source or from a different FWF programme.

Applications that are essentially identical may not be submitted - either in the same programme or in different programmes - unless the specific application guidelines explicitly make an exception to this general rule.

## 5 Duration

A Schrödinger Fellowship may be requested for a period of between **10 and 36 months including the return phase**. Applicants may request a fellowship for a period abroad lasting 10 to 24 months. A Schrödinger Fellowship abroad that is granted for a period of two years may not be extended (maximum length of support). If it proves necessary to extend the duration of a project that was initially requested for a shorter period, a single extension of up to six months may be requested (provided that the total length of support would not then exceed two years).

**The length of the return phase is based on the duration of the fellowship abroad under the Schrödinger Program and can be requested as follows:**

**10 – 14 months: + max. 6-month return phase**

**15 – 19 months: + max. 9-month return phase**

**20 – 24 months: + max. 12-month return phase**

## II. INSTRUCTIONS FOR APPLICANTS

### 1 How should applications be placed?

1.1 Applications are to be submitted to the FWF. There are no applications deadlines and applications may be submitted at any time of the year.

1.2 All parts of the narrative text, the abstracts and the enclosures (responses to reviewers) **must be submitted in 11 pt type.**

1.3 The following items must be submitted in **one hard copy**:

- **One-page project summary** in German and in English, for each no more than 450 words (no formulas or special symbols!)
- Completed **application forms, including the Declaration Host with original signature** (= declaration about the standards of safety and access to the necessary infrastructure, and that the ethical rules are respected and that the necessary permits and approvals are going to be obtained)
- **Attachment** with the names (and contact details) of all persons (**co-authors**) who have made substantial scientific contributions to the application, either at its conception or during its writing. A brief description of the nature of each contribution should be included
- A **narrative text (free-form application)**, composed of:
  - the project description (A4, printed on one side only, with numbered pages, unbound, line spacing 1.5): **max. 20 pages** including all tables and figures with a **max. of 9000 words** (incl. headlines, foot notes, captions etc.), the table of contents is not included
  - a list of literature<sup>2</sup> relevant to the project incl. list of abbreviations (**max. 5 pages**)
- Academic curriculum vitae<sup>3</sup> (CV; **max. 3 pages**) and a list of publication of the applicant
- **Enclosures** (see Page 7, Pt. 5)

1.4 The following information must be provided on an **electronic medium** (no protected files!):

- **One-page project summary** in English and in German, for each no more than 450 words (in Word for Windows format; no formulas or special symbols!)
- **In one file** (format: PDF; do **not** use scanned files): **Completed application forms, supplement indicating names of all co-authors (where applicable), free-form application including a project-related bibliography, CV and publication list of the applicant**
- **Enclosures** (see Page 7, Pt. 5) each in separate files (in PDF format)

**Please note: to improve the efficiency of handling applications, incomplete applications as well as those that deviate from the formatting guidelines given above (in particular those that exceed the permitted length and/or use smaller fonts) will be returned immediately for revision (see also 6 – Processing and approval of applications).**

Submission of a copy of the application on an electronic medium will simplify and accelerate the review process. No signatures are required in the electronic version. Files should be named as specified below and their size kept as low as possible. The size of all files submitted on an electronic medium may not exceed 5 MB.

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<sup>2</sup> The literature list must mention for each work: all authors; full title; series/journal title; year and page numbers

<sup>3</sup> Where applicants completed their medical studies in Austria, the CV must indicate the curriculum (*Studienplan*: N, O, Q etc.) in which the degree was earned

## Guidelines for naming files

### 1. Necessary files and enclosures (see Page 7, Pt. 5)

- **Abstract\_deu.doc** and **Abstract\_eng.doc** (= project summaries in German and English provided separately for each summary)
- **Proposal.pdf** (consisting of: 1.) application forms, 2.) Supplement naming all co-authors (where applicable), 3.) Free-form application including a project-related bibliography, and 4.) CV and publication list of the applicant.)
- **Annex\_Recommendation.pdf** (= recommendation from the Austrian research institution, including an indication regarding the possibility of returning, **especially in cases where funding is requested for a return phase**)
- **Annex\_Invitation.pdf** (= formless invitation from the Host research institution)

### 2. Enclosures (only if necessary)

- **Annex\_Recommendation2.pdf** (= additional recommendation letter; not obligatory)
- **Annex\_Overview\_Revision.pdf** (=Overview of all changes made in the resubmitted application)
- **Annex\_Revision.pdf/doc** (= details of the changes made if a project is a revision, provided **separately** for each referee's report detailing the changes made to the application; Annex\_Revision\_A.pdf/doc; Annex\_Revision\_B.pdf/doc etc.)
- **Annex\_Reviewers.doc** (= lists of referees who should not be contacted)

**If desired** (see Page 10, Pt. 9.4)

- **1 digital photo** (with 170 pixels / resolution 300 dpi / format .jpg)

Applications are reviewed by **international reviewers**, whose anonymity is ensured by the FWF.

In order to enable this international peer review, **applications must be submitted in English**. If desired, an additional version may be submitted in German or in another language which is in widespread use in the particular discipline. Submission only in German or in a language other than English is possible only in exceptional cases. Such exceptions can be made only for proposals from the fields of linguistics and/or literature which concern only texts in German or in languages other than English and where it is not necessary to place the research within an international target context. In such cases, it is first necessary to contact the project officers administering the application in the FWF secretariat, and then to submit an abstract (max. 1 A4 page) for the application and a written justification for submission in a language other than English (in electronic form). The FWF's Executive Board will decide whether submission in a language other than English is to be permitted.

## 2 Forms

### 2.1 Project Forms

The formal part of the application is composed of nine pages of project forms (or eight pages when a return phase is requested). All the project forms must be fully completed. For the application to be legally binding, the FWF requires a copy of pages 6 and 7 of the project forms (in the hardcopy version) that carries original signature. In cases **where funding is requested for a return phase** the FWF requires in addition also page 9 with original signature/stamp from the head of the research institution.

### 2.2 Attachment with information on co-authors

All persons who have made substantial scientific contributions to the application, either at its conception or during its writing, should be named. A brief description of the nature of each contribution should be included.

### 3 Project description

The project application will be reviewed by non-Austrian referees. Incomplete applications will necessitate requests for further information and thus delay the decision-making process. It is in the applicant's own interest to describe the research proposal in full detail.

Clinical studies are funded only if their financial limits are clearly defined and if the applications are hypothesis-driven and meet the scientific criteria that are applicable to all other projects supported by the FWF. Before requesting support for a clinical study, please see the relevant document under "Supplementary information" on the FWF web site ([http://www.fwf.ac.at/de/applications/general/clinical\\_studies.pdf](http://www.fwf.ac.at/de/applications/general/clinical_studies.pdf)). Funding for clinical studies in the field of human medicine can be requested under a separate call known as "Clinical Research (KLIF)". Applications to the KLIF call are to be submitted by the deadlines specified in the relevant call; for further information, please refer to <http://www.fwf.ac.at/en/projects/clinical-research-call.html>.

**The project description must address the following points:**

- **Description of the problem / status of research / work programme**
  - Description of the questions underlying the research project proposed.
  - Justification of how and in what manner the project will contribute to the development of science in Austria.
  - Critical appreciation of the **literature that is currently relevant**.
- **Goal(s) of the project**
  - Description of the project's goals to which the project will work
- **Chosen methodology**
  - Presentation of the **Methodology** or the approach; please describe the **experimental planning, the work plan and the time plan** as well as the plans for making the results known
- **Information on the chosen research institution abroad<sup>4</sup>**
  - Name and address of the research institution abroad and
  - explanation why the project should be carried out at this particular institution. In particular, please explain why working at the institution abroad is advantageous or indispensable for the project's goals.
- **Information on the possibility of return**

Applicants should address the following points:

  - is there a contract of work or employment that could / should be continued?
  - In which form can the resulting know-how be applied?  
(especially **in cases where funding is requested for a return phase**, this should include information on planned project extensions or project completion in Austria, or on any additional research projects to be carried out on the basis of the insights gained)

### 4 Academic curriculum vitae (CV) and publication list

In all cases, the following information must be provided on the applicant:

**Academic curriculum vitae (max. 3 pages)**

- Personal information, address(es) and web site
- Main areas of research
- Description of academic career and positions held to date (with brief description of reasons for any career breaks)
- (where applicable) Highest academic prizes/recognition received (**no more than 5** in each of the following categories: 5 most important invitations to present at scientific conferences; 5 most

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<sup>4</sup> We should like to stress that the chosen research institution should offer the best possible conditions for the performance of the project. In the interests of the FWF and of Austrian science, and not least in their own interests, applicants should thus not be afraid to select research institutions that are internationally leading in the field.

important academic prizes/awards received; 5 most important peer review activities, editorships and/or memberships in academic organisations)

- (where applicable) Most important research projects funded in the past (**no more than 5**)<sup>5</sup>
- (where applicable) Name and institution of key international cooperation partners in the last 5 years.

### Publication list<sup>6</sup>

- List of all scientific publications **in the last 5 years**
- Separate listing of the **10 most important** scientific publications in the researcher's entire career to date

## 5 Enclosures

The complete application (one original – with original signatures - and one electronic copy, see Pt. 1.3) consists of the forms, the free-form application and the following enclosures<sup>7</sup>:

- Signed letter of recommendation from the **Austrian research institution** on institute paper:
  - relating to the applicant;
  - to the topic of the planned research and its importance; and
  - to the possibilities for employing the applicant following the project's completion (possibility of returning). **Where funding is requested for a return phase**, the head of the research institution must confirm in writing the possibility of carrying out the activities planned for that phase (see application forms, Page 9).
- Invitation from the **research institution abroad**  
Applicants must enclose a statement from the person who will supervise the research project (signed, on institute paper) relating to the content of the project as well as to the applicant.
- **Further letter of recommendation**, where applicable  
Applicants may include an additional letter of recommendation (e.g. from another research institution) if they so desire.

### *Revision of rejected applications*

- In cases where a project is revised and resubmitted after previous rejection by the FWF, the applicant should indicate that it is a resubmission (e.g. in a footnote) at the beginning of the free-form project description.
- In addition, the applicant should include brief comments on each review (with each set of comments in a **separate document**). These comments should address the suggestions and criticism expressed in each review of the previous application and point out the changes made on that basis. Such comments are not necessary in the case of reviews written by persons who are to be excluded from the review process for the resubmitted application. However, such exclusions must be justified appropriately and will also be counted toward the list of undesired reviewers for the resubmission.
- In any case, applicants resubmitting projects are required to provide the FWF with an accompanying letter containing an overview of all changes made in the resubmitted application.
- Recommendation: As a rule, new reviewers are also called in to review resubmitted projects. Therefore, it may be helpful to include brief notes of modifications made as a direct result of reviewer suggestions in an appropriate form in the project description (i.e., in parentheses or footnotes).

**In cases where no substantial changes are made in a resubmitted application, the application may be eliminated by the FWF Executive Board.**

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<sup>5</sup> Please indicate only those (peer-reviewed) research projects in which the applicant is/was the main person responsible for the project in terms of both planning and execution. For each project, please provide the following information: Project title, funding agency, project duration (from/to) and amount of funding granted.

<sup>6</sup> Publication lists must include the following information: All authors, complete titles, journal, year and page numbers. Where available, the DOI address (Digital Object Identifier – see <http://www.doi.org/>) or the URL to an open access postprint of the publication should also be provided.

<sup>7</sup> in each case in the language used for the project description, generally **English**

Please note that no attention will be paid to any enclosures above and beyond those described. Please note also that applicants confirm with their signatures on the application forms that the electronic and printed versions of the applications are identical.

## 6 Processing and approval of applications

A **formal check** of the application is undertaken by the FWF Secretariat. Incomplete applications or those that are not in accordance with the FWF's regulations or that have formal deficiencies (in particular those that exceed the permitted length) will be returned. If the problems are not rectified within a reasonable period of time the FWF's Executive Board will reject the application without subjecting it to review. Applications that have previously been rejected by the FWF and that have been resubmitted without having been substantially revised will generally be rejected without review by the FWF's Executive Board. **Once the review procedure has begun it is not possible to make changes to applications.**

All applications that pass this formal check will be sent for review to referees (as a matter of principle outside Austria) nominated by the FWF's Executive Board. **The review process generally takes about four months.** When it is completed the FWF's Board considers the reviews and decides whether – and to what extent – the application should be supported. Applicants are informed in writing of the decisions taken by the FWF committees.

### 6.1 Suggested reviewers

Applicants may include (on paper and electronically, in MS-Word format) a list of reviewers who because of possible conflicts of interest should not be requested to review the application (the "negative list"):

**Negative list:** Applicants may exclude up to three potential reviewers from the review procedure should they feel that competition or fundamental differences in ideology would make it hard for these persons to judge the applications objectively. If the grounds for exclusion can be verified, the Executive Board will generally follow this wish. The negative list must include a brief justification for exclusion of the persons in question.

Reviewers are considered to have a potential conflict of interest if:

- they stand to gain professionally, financially or personally from the approval or rejection of the application;
- they have published together with the applicant (or with any co-applicant or cooperation partner) within the previous five years, or if they have cooperated or worked at the same research institution with the applicant, co-applicant or cooperation partner within this period;
- they have a fundamental difference of scientific opinion from that of the applicant (or with any co-applicant or cooperation partner) relating either to the topic or to a particular method;
- they have any close personal or professional contacts to the applicant (or to any co-applicant or cooperation partner) that could give rise to the suspicion that they have a conflict of interest.

Please note that the FWF's Executive Board does not wish to receive suggestions for possible reviewers from applicants. Any such suggestions (i.e. a "positive list" of reviewers) will not be taken into account.

## 7 Legal note

### 7.1 Fellowship abroad

During the stay abroad fellowship holders work at their own responsibility. Award of a Fellowship does not constitute an offer of a contract of employment nor of a contract for works and services. Fellowship holders are **themselves responsible** for taking out **health and accident insurance** and for making any contributions to pension plan (see also Page 2, Pt. 4.4).

A Schrödinger Fellowship is awarded for a research activity that is to be performed outside Austria. In accordance with § 3 para. 1 Z3 lit d of the Income Tax Act it is **not subject to taxation in Austria.**

## 7.2 Return phase to Austria

During the return phase the type of employment is a **contract of employment for Senior Postdocs** (according to the current personnel costs). In exceptional circumstances, a **grant to an independent scientist** may be paid instead – if project leaders are not linked to any institution.

Additional income (i.e. resulting from lecture contracts) to full-time employment is allowed either up to 5 hours per week or up to the legally defined limit for marginal part-time employment ("*Geringfügige Beschäftigung*"), provided that these additional occupations serve to further the principal investigator's career. The FWF must be informed immediately (even before a positive funding decision) of any changes in the extent of employment.

If an institution subject to the 2002 Universities Act (UG 2002) or the Danube Universities Act (DUG) agrees, the **research institution** will be the **employer**. If support takes the form of a grant to an independent scientist, the project leader is self-employed.

## 8 Designated use of funds

Acceptance of funding within the framework of the Erwin Schrödinger fellowships obliges the recipient to dedicate her/his work efforts fully to the project. Any changes in her/his personal or financial circumstances that may have an influence on the funding must be communicated to the FWF.

With her/his signature the applicant confirms the correctness of all information she has provided. The sanctions provided for by the Research Funding Act ("*Forschungsförderungsgesetz*") oblige all organs of the FWF and all specialists and referees to treat all information provided with discretion.

Any liability for the misuse of funds rests solely with the grant recipient.

## 9 Additional information

**9.1** Work on the research fellowship can begin only after approval of the application by the FWF Board. The FWF wishes to emphasize that any departure of the applicant to the selected research facility before a decision by the Board is at the applicant's own cost and risk. The research work must be started **within 12 months of the date of approval**.

There are **five meetings of the FWF's Board each year**, in which decisions on applications can be taken.

**9.2** The FWF draws attention to the fact that applicants are required to comply with all valid legal (e.g. the Austrian laws relating to the equal treatment of disabled persons) and safety provisions and to obtain any permits required for their research (e.g. from the Ethics Commission, the Commission for Animal Experimentation, the Department for Protection of Ancient Monuments or the corresponding authorities abroad).

At the time of application the applicants have to declare (see last pages of the application form „programme specific data“) if – according to the rules of the relevant institution and/or relevant country – specific permits and approvals to carry out the intended research project are required (e.g. from the Ethics Commission, the Commission for Animal Experimentation). The host at the research institution has to declare by completing a form that the ethical rules are respected and that the necessary permits and approvals are going to be obtained. Copies of the required specific permits and approvals have to be transmitted to the FWF before starting the research project. In addition, project applications with sensitive ethical issues (see research involving activities marked with an asterisk (\*) in the questionnaire on the last pages of the application form “programme specific data” will be referred to European Commission for an ethical review.

Moreover, in cases of project applications with sensible ethical issues, the FWF reserves the possibility to approve the proposal only provided that the relevant permits have already been submitted. These projects can only get started (i.e. the funds are made available) after the necessary permits have been presented.

**9.3** The general rules of good scientific practice apply from the moment the application is placed. This means in particular that

- references to information used in the preparation of applications should be given in the form customary in the appropriate scientific disciplines;
- publications must be presented in a manner that makes all results comprehensible;
- openness and fairness among researchers is a matter of course and nobody is denied due recognition for his or her scientific contribution.

If there is a suspected breach of these rules, the case will be investigated by the ombudsman of the research institution responsible or by the Austrian Agency for Scientific Integrity. During the investigation the review procedure will be interrupted. The Executive Board of the Austrian Science Fund has decided, until it has developed its own guidelines, to apply the recommendations of the Commission of the German Research Foundation (DFG) on Professional Self-Regulation in Science. Relevant information can be found on the DFG web site at

[http://www.dfg.de/en/research\\_funding/legal\\_conditions/good\\_scientific\\_practice/index.html](http://www.dfg.de/en/research_funding/legal_conditions/good_scientific_practice/index.html)

(Document: "Proposals for Safeguarding Good Scientific Practice")

**9.4** Holders of approved Schrödinger Fellowships and applicants who wish to obtain advance information have access to a dedicated Web site:

**FWF-Portal for Schrödinger Fellowship holders:**

[www.Schroedinger-portal.at](http://www.Schroedinger-portal.at)

The heart of the Schrödinger Portal is a public **Forum**, on which questions may be placed and information exchanged. In addition to this area, the Portal includes detailed information relating to Schrödinger Fellowships and a complete list of all **Fellowship holders from 1985**. When an application is approved, the **digital photo (width 170 pixels / resolution 300 dpi / format .jpg)** enclosed by the applicant will be included in the Schrödinger Portal.

**9.5** Applicants are informed that in the event that funding is granted, the German and English summaries of the application will be published on the FWF's Web site. The project leader should ensure that these summaries are written in such a way that they do not lead to restrictions on any possible patent applications that might arise from the project. Should this not be possible, two different versions of the German and English summaries must be provided: one for the peer review and one for the FWF's PR activities.

In the presentation and publication of all project results, grant recipients are to comply with the requirements regarding the acknowledgement of FWF funding and with the FWF's open access policy (see <http://www.fwf.ac.at/de/faq/dissemination.html>).

## **Guidelines for FWF-Referees “Erwin Schrödinger Fellowships”**

The FWF actively encourages equal opportunities and equal treatment in all of its funding programmes. The evaluation of an application may not disadvantage applicants due to extra-scientific reasons, such as age, gender etc. For example, in assessing proposals the appraisal should not be based on the applicants' actual age but instead on the individual circumstances relating to the duration of their scientific careers and previous research achievements.

For the FWF equal opportunity includes taking into consideration unavoidable delays in the scientific careers of applicants (for example longer periods of qualification, gaps in publications, or less time spent abroad due to family reasons). Please keep in mind that the first part of your evaluation will be forwarded in its entirety to the applicant (of course without including your name).

Applicants are advised to submit requests for funding based on guidelines issued by the FWF; the resulting applications should contain sufficient information to enable referees to comment briefly on the following aspects.

### **Section I (to be transmitted in its entirety to the applicant)**

#### **1. Scientific quality of the project**

- Has the applicant presented a work programme that is worthy of funding from a scientific point of view?
- What position does the present research proposal as a whole have in the current framework of international and - as far you can tell - especially Austrian research?
- Are the project goals clearly formulated?
- Is the methodology appropriate (including work and time plan as well as planned strategies for dissemination of results) to achieve these goals?

#### **2. Scientific quality of the scientists involved**

##### **Scientific qualifications of the applicant**

- How would you evaluate the scientific career and the qualification of the applicant to successfully carry out the proposed research project?
- Expected importance of the project for the career development of the applicant?
- In cases **where funding is requested for a return phase**: Will the applicant be able to effectively contribute the know-how gained abroad to the Austrian research landscape upon his/her return to Austria? Is the plan of activities during the return phase plausible and expedient?

##### **Scientific quality of the supervisor / host institution?**

- Is a stay at the chosen research institution necessary for the project to be carried out?
- Are the chosen supervisor and host institution appropriate? Do you feel there would be better possibilities?

#### **3. Suggestions**

- What could (should) be done to increase the project's chance of success?

### **Section II (confidential remarks to the FWF)**

**4. Concluding recommendation on funding or rejection of the proposal; and any other comments.** Please note: If you rate the proposal as excellent (95-100%), please give a brief but specific rationale why you feel the proposal is among the best 5% in the field.

## Appendix II: Stipends of the FWF starting March 2012, p.a.

Stipends are the result of the basic amount/personnel costs of € 29.600,--, the living costs of the relevant country, the buying rate differential of the Austrian Foreign Ministry divided in 5 basic zones

**NEW as of 2012:** The stipends are exclusively granted and paid in Euro (by transfer to the fellow's Austrian bank account).

COUNTRY of DESTINATION	ZONE	AMOUNT (in EUR)
AUSTRALIA	2	34.000,--
BELGIUM	1	31.000,--
CANADA	1	31.000,--
DENMARC	4	39.000,--
FINLAND	2	34.000,--
FRANCE	2	34.000,--
GERMANY	1	31.000,--
GREAT BRITAIN	3	37.000,--
HUNGARY	1	31.000,--
IRELAND	2	34.000,--
ISRAEL	1	31.000,--
ITALY	2	34.000,--
JAPAN	5	41.000,--
NETHERLANDS	1	31.000,--
NORWAY	4	39.000,--
SPAIN	1	31.000,--
SWEDEN	2	34.000,--
SWITZERLAND	5	41.000,--
USA	2	34.000,--

*\*\*\*Other Countries on request\*\*\**

### **Additional costs**

**Travel Costs (once):** In Europe: max. € 600,--; USA, Canada: max. € 1.200,-- ; Other countries: max. € 1.800,--

Children up to 6 years: max. **50 %** ; from 7 – 12 years: max **70 %**,  
partners (only in company of children): **100 %**

### **Lump sum (for each child) p.a.:**

Zone 1 + 2: € 3.000,--; Zone 3 - 5: € 3.600,--