



Entering the system

<http://www.eranet.hu>

Old username and password can be used to enter the system. If not remembering the login data, please contact the secretariat to get new activation link (opencall-secr@erachemistry.net or erachemistry@otka.hu)

After entering the system

Administrative details

You will see four main tabs on the left. You can read your messages and mails checking the first two tabs ('Messages, to-do list'; and 'Mailbox'). Under the 'Personal Information' tab you can check your personal and educational data, and change some of it if necessary. Do not forget to enter your qualification and degree details. Most of your personal data can be changed only by your National Administrator, please contact them in case of any mistakes. You may also change your username and password. Under the fourth tab, 'Research projects', you can create, edit, delete, check and submit your proposals.

Your proposal

In the 'Research projects' section you will find the 'Proposals' and 'Create full-proposal' tabs. In the 'Proposals' section you can check the status of your proposals. You may have more proposals in draft, but you can submit only one of them.

Creating a new proposal, first you have to give the type (ERA Chemistry), title, and keywords of the proposal. You have to select your institution and the country of your researcher partner (second applicant) from the pull down menus.

Clicking on the 'Create full-proposal' button a new tab, 'Proposal' will open below: Under project data, you can check the details of the proposal.

With the 'Open proposal' tab you can access your proposal: you can edit the data, upload your pdf file, and after you have finished you can submit your proposal, if you wish to do so. **Please do not submit more than one proposal!**

With the 'Exit proposal' tab you can exit this window.

No data will be lost regardless whether you have submitted your proposal or not. This means that you can login again at a later time and continue working.

For data safety reasons please do not forget to logout.