In accordance with its Funding Guidelines of 1 January 2022 (as amended), the FWF has issued the following Application Guidelines for the 1,000 Ideas Programme (valid starting 3 November 2022)
# Table of contents

1. General information ................................................................................................................. 3
  1.1 Programme objective ........................................................................................................... 3
  1.2 Deadline .................................................................................................................................. 3
  1.3 Who is eligible to apply? ....................................................................................................... 3
  1.4 What types of projects can be funded? ................................................................................... 4
  1.5 What requirements must be met to apply? ............................................................................ 4
    1.5.1 Consideration of career breaks ..................................................................................... 5
    1.5.2 Inclusion of the disabled and chronically ill ................................................................. 5
    1.5.3 Anonymity .................................................................................................................. 5
  1.6 What types of funding can be requested? .............................................................................. 6
2. Application content and form ................................................................................................... 6
  2.1 Sections of the application ................................................................................................... 6
    2.1.1 Academic abstract ....................................................................................................... 6
    2.1.2 Project description (7 pages + references) ................................................................. 7
    2.1.3 Attachments ................................................................................................................ 7
  2.2 Formal requirements ............................................................................................................ 7
    2.2.1 Language of application ............................................................................................... 7
    2.2.2 Formatting .................................................................................................................. 8
    2.2.3 Submitting the application ......................................................................................... 8
  2.3 Project description ................................................................................................................ 9
    2.3.1 Summary .................................................................................................................... 10
    2.3.2 Research approach ...................................................................................................... 10
    2.3.3 Project implementation ............................................................................................... 10
    2.3.4 Risk assessment and learning potential ..................................................................... 11
    2.3.5 References ................................................................................................................ 11
  2.4 Attachments to the project description ................................................................................. 11
    2.4.1 Attachment 1: Financial aspects ................................................................................. 11
    2.4.2 Attachment 2: CV and description of previous research achievements ................. 12
  2.5 Eligible project-specific costs ............................................................................................... 12
    2.5.1 Personnel costs .......................................................................................................... 13
    2.5.2 Grant-salaried principal investigators ....................................................................... 13
    2.5.3 Equipment costs ......................................................................................................... 13
    2.5.4 Material costs ............................................................................................................. 14
    2.5.5 Travel costs ................................................................................................................ 14
    2.5.6 Costs as part of national and international cooperation arrangements .................. 15
    2.5.7 Other costs ............................................................................................................... 15
    2.5.8 General project costs .................................................................................................. 16
  2.6 Forms and confirmation of the research institution .............................................................. 16
  2.7 Additional attachments: ...................................................................................................... 17
  2.8 Revising a rejected application ("resubmission") .................................................................. 17
3. Processing and decision-making .............................................................................................. 18
4. Compliance with legal requirements and standards of research integrity ............................. 20
5. Publication of project data and results ..................................................................................... 20
Appendix I: Template: Information on the research institution and description of project finances ................................................................................................................................. 21
Appendix II: Notes and questions for the jury ........................................................................... 22
1. General information

1.1 Programme objective

It is often difficult for researchers to take the first step when it comes to new, particularly original, or daring research ideas that go beyond the common understanding of science and scholarship. This is where the 1,000 Ideas programme comes in. The project’s chances of successful implementation are not as important as having the ‘courage to fail,’ which is an integral component of the programme. The key aim of the programme is to address novel, forward-looking topics that are highly relevant for science, research, and, ideally, society as a whole. They should have the potential to transform existing research domains and/or fundamentally challenge established paradigms in science and research.

The 1,000 Ideas programme provides seed funding for radically new, original, or daring research ideas which are not within the scope of existing funding programmes, at least not at the present time. An exploratory phase of a prescribed duration is intended to provide initial indications of the feasibility of the idea and the underlying research hypothesis.

Through the use of a double-blind selection procedure, the FWF hopes to identify projects worthy of funding based solely on the project ideas and the comprehensive descriptions of plans for their implementation. Other standard criteria like the researcher’s publication record or reputation are not considered in assessing these proposals.

1.2 Deadline

Proposals must be approved and submitted by the research institution online using the electronic application portal elane by 12 January 2023 (2 pm CET). Proposals submitted after the deadline will be returned without review, regardless of the circumstances.

1.3 Who is eligible to apply?

All Austrian research institutions are eligible to apply. There is no limit to the number of proposals that can be submitted by a research institution. The project must be carried out in Austria or under the auspices of the Austrian research institution submitting the application at which the principal investigator works.

The principal investigator (PI) must be employed for the duration of the project to an extent of at least 50% by the Austrian research institution submitting the proposal. 1,000 Ideas funding cannot be used to finance this percentage of the PI’s employment. The research institution must confirm this when approving the proposal. Additional funding can be requested to cover the difference up to full-time employment as part of the project (see section 2.5.2).
A researcher may only serve as the principal investigator in one project proposal. The FWF’s limit on the number of funded projects in other programmes does not apply to proposals for the 1,000 Ideas programme, however.

1.4 **What types of projects can be funded?**

Funding can be requested for projects that investigate radically new, daring, or original research ideas at an early stage. The project must be clearly defined and include a convincing description of the aims and methods. Additionally, the project must be highly relevant for science or (arts-based) research and fall in the domain of basic research. These kinds of unconventional research ideas often involve interdisciplinary research approaches or are located at the boundaries of existing disciplines. Ideas incorporating one or the other of these aspects might very well have good chances of being innovative enough to meet the objectives of the 1,000 Ideas programme. There are no restrictions regarding the research topics and academic disciplines. The exploratory phase of a prescribed duration is intended to provide initial indications of the feasibility of the idea and the underlying research hypothesis, and the research project is limited in duration to a minimum of six and a maximum of 24 months.

Double funding is prohibited (see [Funding Guidelines](#)).

1.5 **What requirements must be met to apply?**

The principal investigator must document possession of the basic (arts-based) research qualifications needed to carry out the project by providing a publication record from the last five years that meets the criteria listed below. The following criteria are essential for evaluating the publication record and initiating the review process:

- The principal investigator must have a **doctoral degree** (PhD/MD) at the time of application¹

- **Quality assurance:** Most relevant in assessing the principal investigator’s publication record are those publications that have undergone a quality assurance procedure in line with international standards (peer review or an equivalent procedure; in the natural and life sciences, peer review is expected). Journals must usually be listed in the Web of Science, Scopus, or the Directory of Open Access Journals (DOAJ). In the case of journals that are not listed in these databases, or in the case of monographs, edited volumes, contributions to edited volumes, or other publication types, the principal investigator must provide a link to the publisher’s website, describing the respective quality assurance procedure. If no description should be available, it is the principal

---

¹ If other achievements can be considered as equivalent due to the specific nature of the subject or discipline, a request to this effect must be submitted to the FWF. In cases of doubt, the decision-making bodies of the FWF shall make the final decision.
investigator’s responsibility to provide evidence that the publication has been subject to an appropriate quality assurance procedure.

- **International visibility:** Most of the principal investigator’s publications must have a wider than national reach. In the natural sciences, life sciences, and social sciences, most of the publications listed must be in English.

- **Number/scope and quality** of the principal investigator’s publications must be commensurate with the expected career progression and the respective discipline. At least two publications must have undergone a quality assurance procedure and must be internationally visible with a substantial and independent contribution on the part of the principal investigator. In the life sciences, at least one publication with first, last, or corresponding authorship is required.

On the **programme-specific form** *Proof of academic qualifications*, **two** (and only two) publications or artistic works must be listed (where necessary, with a link to the publisher’s website or other proof of a quality assurance procedure having been performed on the publication, see the above-mentioned information on this requirement) that clearly meet the criteria specified above.

Should a principal investigator fail to meet one or more of the above criteria, the principal investigator must include an explanation with the application (entitled: **Statement on publication record**). In cases of doubt, the decision-making bodies of the FWF shall decide whether the research qualifications are adequate.

If there is any uncertainty about the principal investigator’s eligibility to apply, they must contact the FWF Office in good time prior to the submission deadline to have their eligibility checked.

**1.5.1 Consideration of career breaks**

The FWF will take justified career breaks (e.g., parental leave, caregiving obligations, long-term illness or scientific work in the non-academic sector) into consideration when assessing the application requirements.

**1.5.2 Inclusion of the disabled and chronically ill**

When assessing application requirements, the FWF also takes deviations from typical career paths caused by disability and chronic illness into account.

**1.5.3 Anonymity**

The project description and the **Overview revision**, if applicable, are to be anonymised, meaning that the identity and career stage of the principal investigator as well as all the other researchers involved in the project, including the cooperation partners, must not be
identifiable from the project description (see section 2.3). No research institution may be mentioned by name. Self-citation (i.e., reference to one’s own publications) is only possible if no conclusions can be drawn about the identity of the principal investigator or the participating researchers. No more than 15 references may be used, of which no more than 20% may be self-citations. Applications that do not meet these requirements will be returned without review by the decision-making bodies of the FWF.

1.6 What types of funding can be requested?

Project-specific costs are eligible for funding. These include personnel and non-personnel costs that are necessary for carrying out the project (at least €50,000 and no more than €150,000, with 5% general project costs already included, for a minimum duration of six months and a maximum of 24 months) and that go beyond the resources provided by the infrastructure of the research institution. The FWF does not finance the infrastructure or basic equipment of research institutions.

For information on requesting funding for the personnel costs of the principal investigator (= own position), see section 2.5.2. No funding is available for personnel costs for doctoral candidates.

2. Application content and form

2.1 Sections of the application

For an application to be complete, it must contain the following sections (see sections 2.1.1 through 2.1.3).

2.1.1 Academic abstract

The abstract must be in English and may not exceed 700 characters (incl. spaces). The abstract must be entered into the form Academic abstract provided in elane, and is not to be included in the document Proposal.pdf. The following key questions should be addressed, using the English headings specified below:

- Research question/hypothesis:
  Which unconventional or original research question(s) or hypothesis/hypotheses would you like to address?

- Intended approach and research design:
  How do you intend to address this question/these questions and/or test this hypothesis/these hypotheses?
- **Expected results:**
  What results or consequences do you anticipate if your idea is successful and what value might this project have if the results differ from your expectations?

2.1.2  **Project description (7 pages + references)**

The PDF must be in English, consisting of five sections. Sections 1-4 must include all figures, captions, tables, footnotes, etc.

- Summary, 1 page (see section 2.3.1)
- Research approach, 3 pages (see section 2.3.2)
- Project implementation, 2 pages (see section 2.3.3)
- Risk assessment and learning potential, 1 page (see section 2.3.4)
- No more than 15 references with max. 20% self-citation (see section 2.3.5)

The project description must be uploaded as a file named *Proposal.pdf*. The FWF will forward this document to the jury (see section 3).

2.1.3  **Attachments**

The following attachments are a required part of the application and are to be uploaded individually:

- Attachment 1: Financial aspects (see section 2.4.1)
- Attachment 2: Academic and/or arts-based research CV and description of the principal investigator’s previous research achievements (max. 3 pages) (see section 2.4.2)

In addition, the following attachments should be uploaded only if applicable:

- Cover letter
- Statement on the arts-based research dimension/research questions
- Vendor quotes for equipment
- Vendor quotes for “Other costs”
- Statement on publication record (e.g. in the event of career interruptions or if documentation of the quality assurance process is required)

2.2  **Formal requirements**

2.2.1  **Language of application**

To allow applications to be reviewed by international scientific, scholarly, or arts-based research experts, applications must be submitted in English **without exception**.
2.2.2 Formatting

The attachments and the continuous text of the project description must be written in 11 pt. font with 15-20 pt. spacing and at least 2 cm margins. The document must be created in such a way that it is searchable in PDF format and the formatting can be checked.

The structure and headings (in English) provided in section 2.3 must be used, and applicants must comply strictly with all upper limits (e.g., number of pages, attachments, etc.).

Citations in the text and the list of works cited (References) in the application must be in line with the conventions of the respective discipline, preferably according to a widely used style guide (e.g., Chicago Manual of Style, APA Publication Manual). The choice of citation conventions or style guide is left to the principal investigator, if applicable, the first 20 authors of each reference, regardless of the style used, must be written out in full, and the style guide must be implemented consistently throughout the entire application. Where available, a DOI address (DOI = Digital Object Identifier) or another Persistent Identifier should be provided for the literature cited.

2.2.3 Submitting the application

The application must be submitted online using the elane electronic application portal.

To do this, the user accounts of both the principal investigator and the respective research institution must be activated in the electronic application portal. All the necessary forms must then be filled out online; additional documents such as the project description and the attachments can be uploaded as separate files. For additional information, please see the elane user manual.

The principal investigator must finish creating the application in time to ensure that the research institution has sufficient time to approve and submit the application by 12 January 2023 (2 pm CET).
1) Required parts of the application:

a) Files:
   - Proposal.pdf (= project description with sections 1-5 in one file, with PDF bookmarks, at least for the major sections)
   - Cost_justification.pdf (= cost justification as well as information on the research institution)
   - CV.pdf (= academic curriculum vitae and research achievements of the principal investigator)

b) Forms:
   - Research institution assignment
   - Contact form
   - Application form
   - Programme-specific form: Proof of academic qualifications
   - Cost breakdown
   - Academic abstract
   - Co-authors

2) File uploads – if applicable:
   - Cover_Letter.pdf (= Letter accompanying the application)
   - Quotes_equipment.pdf (= Vendor quotes for equipment)
   - Quotes_other_costs.pdf (= Vendor quotes for “Other costs”)
   - Arts-based_research.pdf (= Statement on the arts-based research dimension/research questions)
   - Statement on publication record.pdf
   - Overview revision.pdf (= in the case of resubmission, overview of all changes made in the resubmitted application, in English and anonymised)

2.3 Project description

The academic abstract, the Overview revision, and the project description must be anonymised, meaning that these texts may not reveal the identities of the principal investigator or the participating researchers, their career status, or the name of the research institution. No research institution may be mentioned by name (see section 1.5.3).

The project description consists of five subsections and may not be longer than seven pages plus 15 references. Please note that the page limit per section also must not be exceeded.

The headings provided for each section (Summary, Research approach, Project implementation, Risk assessment and learning potential, References) must be used and all elements of each section must be addressed.
2.3.1 Summary

Unlike the abstract, the summary of the research project should be written in a way that makes the research idea understandable for researchers from outside the respective discipline, and presented in a convincing manner. The description must begin with the heading **Summary**. It should introduce the innovative, original, and/or daring aspects of the proposal, and the significance of the research project in terms of its potential to transform the discipline.

2.3.2 Research approach

The scientific/scholarly or arts-based research basis as well as the transformative potential of the research idea are to be described on no more than three pages (incl. figures, captions, tables, footnotes, etc.). The innovative aspects as well as the originality and/or risk must be clearly evident. The description of the research approach must begin with the heading **Research approach** and address the following points:

- Arts-based research or scientific/scholarly basis
- Originality and/or risk involved
- Novelty and (especially) innovative elements
- Transformative potential (related to the research area/field)

All potential ethical, safety-related, or regulatory aspects of the submitted project and how the researchers plan to handle them must be described briefly. This aspect needs to be addressed briefly in the text even if the principal investigator believes the project does not raise any ethical issues.

All potential sex-specific and gender-related aspects in the planned project as well as the planned implementation of these research questions must be briefly described as well. This aspect needs to be addressed briefly in the text even if the principal investigator believes the project does not raise any sex-specific and gender-related issues.

2.3.3 Project implementation

The third subsection must include a conclusive description of the specific project implementation and must begin with the heading **Project implementation**. The description should focus primarily on the methodological research approaches and their suitability with regard to the research idea and may not exceed two pages (incl. figures, captions, tables,

---

2 For instance, the European Commission’s [Ethics for Researchers](https://ec.europa.eu/research/ethics_en) or The European Code of Conduct for Research Integrity can serve as a guide here.

3 Positioning and thoughts on the research approaches in terms of sex-specific and gender-related issues, for instance: Is the research approach likely to produce sex-specific and gender-related findings? If so, what findings? How and where are these integrated into the research approach? (For information on checking the relevance of sex-specific and gender-related issues to a project, see [https://www.fwf.ac.at/en/about-the-fwf/gender-issues/fix-the-knowledge/fix-the-knowledge-detail/](https://www.fwf.ac.at/en/about-the-fwf/gender-issues/fix-the-knowledge/fix-the-knowledge-detail/).)
footnotes, etc.). A brief outline of a realistic timeline for implementation, based on the planned duration of the project, should be given. The following points must be addressed explicitly:

- Description of the methodological approaches and their suitability for verifying the hypotheses or working on the research questions
- Brief, realistic timeline for implementation based on the planned duration of the project

2.3.4 Risk assessment and learning potential

The fourth subsection should include an assessment of critical points, the risk of failure, as well as a brief description of the resulting learning potential. The heading Risk assessment and learning potential must be used and the following points must be addressed on no more than one page (incl. figures, captions, tables, footnotes, etc.).

- Risk assessment
- Learning potential in the case of failure

2.3.5 References

Finally, a list of the literature cited in the application (heading: References) should be included, structured according to the requirements in section 2.2.2. Self-citation (i.e., reference to one’s own publications) is possible; however, the type and manner of citation must not allow any conclusions to be drawn about the identity of the principal investigator or the participating researchers. A total of no more than 15 references may be used, of which no more than 20% may be self-citations. References must be numbered (e.g. 1-15).

2.4 Attachments to the project description

2.4.1 Attachment 1: Financial aspects

The template for the description of projected costs can be found in Appendix 1.

- Information on the research institution
  - Existing personnel (not financed by the FWF, usually the research personnel at the research institution)
  - Existing infrastructure
- Information on the funding requested
  - Concise justifications for the personnel requested (type(s) of requested position(s), job descriptions, extent of employment, and duration of involvement in the project); please note that funding cannot be requested for doctoral candidate positions.
  - Concise justifications for non-personnel costs (equipment, materials, travel expenses, and other costs). If funding for equipment is requested, applicants must explain why
this does not constitute part of the basic equipment of the given research environment—see also section 2.5.3.

2.4.2 Attachment 2: CV and description of previous research achievements

The academic CV and list of research achievements for the principal investigator may not exceed three pages. The form of the CV must meet the standard requirements for all FWF programmes and is used for internal purposes (assessment of conflicts of interest).

2.4.2.1 Required elements in an academic CV

- Name and contact details of the person, address of the research institution, and relevant websites. It is also required to provide a publicly available link (hyperlink) to a list of all publications; the use of ORCID (Open Researcher and Contributor ID) is expressly recommended for this purpose.
- List of academic milestones and relevant positions held to date (with a brief explanation of any career gaps, if applicable)
- Main areas of research and short statement of the most important research results achieved to date

2.4.2.2 Required description of previous research achievements

- Academic publications or artistic work: list of no more than ten of the most important published or accepted academic publications (journal articles, monographs, edited volumes, contributions to edited volumes, proceedings, etc.); for each publication, if available, either a DOI address or another Persistent Identifier must be indicated. In accordance with the San Francisco Declaration on Research Assessment (DORA), journal-based metrics like the journal impact factor should not be included.
- Additional artistic, scientific, scholarly, and/or arts-based research achievements: list of no more than ten of the most important research achievements apart from academic publications (such as awards, conference papers, keynote speeches, important research projects, research data, software, codes, preprints, exhibitions, knowledge transfers, science communication, licenses, or patents)

2.5 Eligible project-specific costs

When requesting funding, the regulations of the respective research institution apply (such as for personnel and contracts for work and services). The requested funds must be summarised in the elane Cost breakdown form.

Funding may only be requested for the following cost categories:
2.5.1 Personnel costs

Funding may only be requested for staff needed in addition to existing personnel resources for the realisation of the project and only to the extent required for the project.

Full- or part-time employment contracts (Dienstverträge, DV) and contracts for marginal employment (geringfügige Beschäftigung, GB) are available. Funding for doctoral candidate positions cannot be requested as part of this programme.

PROFI (project funding via research institutions)-eligible standard personnel costs, including a fixed percentual increase for the subsequent year to compensate for wage raises, can be found here.

2.5.2 Grant-salaried principal investigators

The FWF defines "own position" to mean that the researcher's salary is financed by the third-party funds of the research project.

In this programme, the principal investigator must be employed to an extent of at least 50% at the Austrian research institution for the duration of the project, and the requested project funding cannot be used to finance this percentage of the PI's employment. However, the researcher can apply for funding to finance the remaining percentage of their own position.

Either a postdoc rate or a senior postdoc salary can be requested for the own position (prorated accordingly in the case of partial funding).

Female researchers who finance themselves to the extent of at least 50% through their own position have the additional option of applying for up to €2,000 per year in the category of ‘Other costs’ for personal coaching and further training measures that directly contribute to the career development of the researcher. Coaching is understood to mean person-centred counselling and support processes in a professional context. Continuing education measures include courses to acquire or deepen scientific, in particular, subject-specific skills (e.g., specific methodological skills or techniques etc.) and personnel development measures such as those offered at some research institutions (e.g., in the areas of teaching, academic writing, personnel management and project management, conflict and problem solving, scientific organisation, as well as vocational training and other seminars directly related to career development, e.g., as part of the promotion of women).

2.5.3 Equipment costs

Funding for equipment may only be requested if the equipment is specifically required for the project and if it is not part of the institution’s existing infrastructure. “Infrastructure” is defined to include all equipment (and components thereof) that a modern research institution needs to have to conduct basic research in the relevant discipline at an internationally competitive level. This means that equipment such as computers (laptops, etc.) is considered to be part
of the standard infrastructure and no funding will be approved for these items. Please note
that if funding for such equipment or components are requested, doubts may be raised
whether it is possible to conduct leading-edge basic research in such an environment (and
indeed how it was possible to carry out the preliminary work related to the project in the first
place). This may have an impact on the funding decision.

In this context, “equipment” includes scientific instruments, system components, self-
constructed devices (generally assembled from smaller pieces of equipment and materials),
and other tangible fixed assets as well as intangible assets such as licenses, industrial
property rights, and licenses derived from such rights, if the acquisition cost per item exceeds
the amount specified in Article 13 of the Austrian Income Tax Act (Einkommenssteuergesetz,
EStG) as amended, Federal Law Gazette No. 400/1988 (currently €1,500 incl. VAT, unless
the research institution is entitled to deduct VAT). A vendor quote from a supplier (PDF scan)
must be uploaded with the application for each piece of equipment with an acquisition cost
(including VAT) of over €5,000. A vendor quote may not be older than 12 months.

For items of equipment which are required specifically for the project and with an acquisition
cost (including VAT) of €24,000 or higher, the research institution must confirm the
Affirmation of the lead research institution form and approve the application to document
that they have verified that no comparable equipment that could be used or shared is available
within a reasonable distance, and that third-party (co-)financing options have been explored.
The research institution that is responsible for the equipment must also ensure that any
possible costs arising from the use, maintenance, and repairs of the equipment are covered.

2.5.4 Material costs

“Materials” is defined as consumables and small items of equipment (cost per item less than
€1,500 incl. VAT) specifically needed for the project. The calculation of requested funds for
project-specific material costs should be justified based on the project’s schedule, work
plans, and experimental schedule. Experience from previous projects should be considered
in making the calculations.

2.5.5 Travel costs

Funding may be requested for project-specific travel and accommodation, field work,
expeditions, etc. The project description must include a detailed travel plan broken down by
project participant. This plan must indicate which persons, for what purpose, when (in which
year of the project), for how long and where they will be travelling, and how much this will
cost.

When planning travel in connection with a project, researchers should always carefully
consider whether travel is absolutely necessary or whether the relevant information can be
exchanged virtually. If a project requires travel, transportation by train is preferred to travel by
air as a contribution to environmental sustainability. Funding can be requested for any
resulting extra costs such as an additional overnight stay. When travelling by air, it is strongly recommended to make a carbon offset contribution⁴, which can be requested as part of the travel expenses or funded through the budget for general project costs. A carbon offset contribution can be requested for up to 15% of the ticket price.

Travel expenses for researchers from other Austrian and foreign research institutions can only be granted in exceptional cases. Grounds for the exception must be provided in detail.

The calculation of travel and accommodation costs should generally be based on the federal regulations governing travel costs (RGV). The current RGV rates for travel abroad can be found here.

For longer stays, a transparent and realistic budget should be prepared; in general, this budget will be lower than the costs calculated based on RGV rates.

No funding may be requested for the presentation of project results at conferences; the costs associated with attending such conferences should be covered under “General project costs.”

2.5.6 Costs as part of national and international cooperation arrangements

Costs arising as part of a research collaboration with an external research institution are to be borne by that research institution.

Funds may only be transferred directly to a cooperation partner (in Austria or abroad) if they are in payment for clearly defined commissions or services and immediately necessary to carry out the Austrian project. These costs must be documented by a vendor quote, and funding for them can be requested under “Other costs.”

This does not apply to cooperation arrangements with scientists or scholars from developing countries.

2.5.7 Other costs

- Independent contractor agreements (costs for work of clearly defined scope and content carried out by individuals, provided that they are cost-efficient and justified in the context of the research project)
- Costs for the preparation, archiving, open access, and reuse of research data in repositories in accordance with the FWF’s Open Access Policy
- Costs that cannot be included under personnel, equipment, materials, or travel costs, for example:

⁴ The amount of a carbon offset contribution for flights can be calculated, for example, using the CO2 calculator on the Climate Austria website.
– Costs for the use of research facilities, e.g., for the project-specific use of available equipment (i.e., project-specific “equipment usage times”) or of large research facilities; vendor quotes must be uploaded (PDF scan) for costs in excess of €5,000 (including VAT). For costs in excess of €10,000 (not including VAT) over the entire term of the project, each vendor quote must be accompanied by the corresponding calculation basis. This calculation must include information on the nature and scope of the services for which project-specific costs are incurred (according to internal accounting procedures, e.g., based on days or hours of use, or based on the number and type of measurements/analyses performed, etc.) and may not contain any infrastructure-related costs like equipment depreciation, supplementary charges for overheads, costs of research premises, etc.

– Costs for any laboratory animals necessary for the project

– Costs for project-specific work carried out outside the principal investigator’s research institution (e.g., for analyses carried out elsewhere, interviews, sample collection, preparation of thin slices, etc.); vendor quotes must be uploaded for costs in excess of €5,000 (including VAT)

– Costs for the disposal of project-specific hazardous waste

2.5.8 General project costs

For reasons of simplicity, general project costs refer to all those costs that are generally eligible but cannot be requested separately. These include, for example, costs for conference travel, dissemination activities as well as smaller, unforeseen costs necessary for the project. “General project costs” should not be understood in the sense of “overhead costs” of the research institution.

General project costs are to be entered in the appropriate field in the *Cost breakdown* form and calculated as 5% of the total funding requested. No justification for general costs is needed in the project description.

Up to three years after the completion of the project, applicants can apply for additional funding for publications resulting from FWF-funded projects as part of the *Peer-reviewed Publications* programme.

2.6 Forms and confirmation of the research institution

- **Required forms:** *Academic abstract, Application form, Cost breakdown, Co-authors*, Programme specific form: *Proof of academic qualifications*

- **Required as part of the research institution’s confirmation when approving the proposal:** Confirmation that the principal investigator is employed to an extent of at least 50% at the research institution for the duration of the project, and that the 1,000 Ideas programme funding will not be used to finance this percentage of the PI’s employment.
2.7 Additional attachments

In addition to the project description and the forms, the following attachments must be uploaded, where applicable:

- Cover letter
- Brief description on the arts-based research dimension/research questions as well as the underlying research questions
- Statement on the PI’s publication record
- Vendor quotes for requested equipment with an acquisition cost (including VAT) of €5,000 or more. (Please provide one quote from one supplier for each piece of equipment requested. These quotes may be submitted in German)
- Vendor quotes for any relevant items requested under “Other costs” (e.g., use of research facilities)

2.8 Revising a rejected application (“resubmission”)

A resubmission is defined as the revision of a rejected application which addresses the same or similar research questions, regardless of the programme category. If an application is submitted on the same or a very similar research question and if, in the view of the principal investigator, this application is not a resubmission but a completely new project, this must be explained in a separate accompanying letter to the FWF Office. For example, changes in research methods alone are not sufficient for a proposal to qualify as a completely new project. In cases of doubt, the respective bodies of the FWF shall decide.

An accompanying letter addressed to the FWF must contain an overview of all changes made in the resubmitted application (Overview revision). This document must also be anonymised (see section 1.5.3).

If a proposal being resubmitted to the 1,000 Ideas programme was rejected for standardised reason I, we recommend updating the information on the current state of research and elaborating on the strengths of the application. Applications that were returned without review during the last calls of the 1,000 Ideas programme due to formal errors are not considered to be resubmissions. Applications that were rejected in the 1,000 Ideas programme in 2020 or 2021 for reason II must show substantial changes. Applications in the 1,000 Ideas programme that were rejected in 2022 for reason II may not be resubmitted as part of this call.

Resubmissions from other programmes must show changes. If an application has been rejected for the standardised grounds C3, C4, and C5, these changes need to be substantial (based on the comments in the reviews). If no such changes are made, the FWF’s decision-making bodies will return the application to the applicant without review.
While no deadlines for the resubmission of a rejected application apply, the respective application requirements do need to be taken into account. The application procedure described in section 2.2.3 applies to resubmissions, meaning that it they are submitted as a separate, new application and not as a supplementary application to the previously rejected proposal.

3. Processing and decision-making

Review process

All applications that have been approved by the research institution on or before the deadline of 12 January 2023 (2:00 pm CET) will be checked for completeness and any formal errors by the FWF Office.

The review process takes about five months. The FWF Board decides on the awarding of funding based on the recommendations of an international panel of experts. Due to the intentional high-risk nature and originality of the project ideas, the following changes have been made to the FWF's usual decision-making procedure:

All applications that meet the formal criteria are initially checked for completeness by the FWF Office. This is followed by a pre-evaluation of the anonymised applications by the members of the FWF Board. The evaluation criteria described in Appendix 2 apply. Each criterion is rated on a scale from 1-5 (5 = highest score; 1 = lowest score). The applications are then ranked according to the total number of points awarded to each application.

Once applications have been ranked, an interdisciplinary jury of 20 international experts reviews the top-ranked proposals. This jury is made up of researchers from a broad range of academic disciplines, i.e. it is not a subject-specific panel.

Each proposal is evaluated by two jury members for its transformative potential, the suitability of the methods, and the coherence and strength of the project idea, based on a scale from 1-5. Each jury member has the option to evaluate additional proposals which were ranked below the top-ranked applications. A new total number of points is assigned to each application based on the ratings of the jurors, and the applications are re-ranked on the basis of these new totals. This final ranking serves as the basis for the jury meeting.

During the jury meeting, the jurors discuss the ranking of the applications in detail. One possible outcome of this discussion is that applications with a lower total score can be ranked higher if the entire jury agrees with this new ranking. Based on this discussion, the jury defines a cut-off line, meaning a limit above which all the applications are deemed to be generally worth funding (‘worthy of funding’ pool).

From this pool of applications worth funding, the jury selects the most convincing proposals based on the discussion of the criteria (no more than 10 approvals). Each jury member also has one wild card: Each jury member can use his/her wild card to select a project of his/her
choice from the ‘worthy of funding’ pool and include it on the list of actually funded projects, contrary to the opinion of the other jury members. However, the total number of selected projects cannot exceed 10.

Then, an equal number of proposals are chosen at random from the remaining pool of applications worth funding (an additional 10 approvals). This decision-making procedure, which is being used for the first time by the FWF, applies only to applications that have already been identified by the jury as being worthy of funding on the basis of the quality criteria, as it can be assumed that the applications in this pool have only slight or hardly noticeable differences in terms of scientific/scholarly quality.

The research institution and the principal investigator are informed in writing of the FWF’s decision. On account of the high number of applications expected and to ensure a quick and efficient procedure, only two standardised reasons for rejection are used. The reviews/evaluations are not sent to the principal investigator. Applications in the ‘worthy of funding’ pool that are not chosen for funding can be submitted again as part of the next call for proposals. All the other applications that were not part of the pool cannot be submitted again in the next call.

Requests for changes

After expiration of the deadline, no further changes can be made to

- The project description
- The form Academic abstract
- Attachments 1 and 2

Inaccurate or incomplete information can be corrected on the Application form, the Co-authors form, the Programme-specific form: Proof of academic qualifications, or the Cost breakdown form, provided that the project-specific cost justification included in the application is not affected by these changes. These errors can only be corrected after the FWF Office has prepared and sent a list of formal errors. The principal investigator has 10 working days from when the list is sent to correct the errors. If the problems have not been resolved within this period of time, the decision-making bodies of the FWF will return these proposals without review.

Returning applications without review

Please note that all applications that do not meet the form requirements/formats provided (page limit, font size, line spacing, character limit of the abstract, completeness of the application, etc.) and other requirements (submission deadline; minimum requirements of the publication record; anonymity; brief statement on ethical, safety-related, or regulatory aspects as well as sex-specific and gender-related aspects; maximum number of references used, incl. no more than 20% self-citation; missing cost justifications, no relevance in the field of basic research, etc.) will be returned without review in all cases by the decision-making bodies of the FWF.
4. Compliance with legal requirements and standards of research integrity

The research institution must comply with all legal requirements and safety provisions (e.g., the Federal Disability Equality Act [Bundes-Behindertengleichstellungsgesetz, BGStG]) that apply to the project and obtain all the necessary permits (e.g., from the Ethics Committee, the Animal Testing Commission, the Austrian Federal Monuments Office, or the relevant foreign authorities).

The Guidelines for Good Scientific Practice of the Austrian Agency for Research Integrity (ÖAWI) also apply.

If there is reason to believe that an applicant has failed to comply with these standards, the FWF will carry out a plausibility check in accordance with its own procedure. Depending on the circumstances, the FWF can arrange for the Austrian Agency for Research Integrity (ÖAWI) to carry out an investigation. The FWF reserves the right to suspend, in part or in whole, any procedures related to applications or ongoing projects until this investigation has been concluded.

5. Publication of project data and results

Please note that if a grant is awarded, a summary in German and English will be published on the FWF website for public relations purposes, as well as the grant amount and later, summaries of the final project report. Summaries must be submitted to the FWF when the grant agreement is returned. The principal investigator must ensure that these abstracts are worded in such a way that legitimate interests of secrecy for reasons of national defence and patent law are safeguarded and business secrets are protected appropriately. Guidelines for writing PR summaries can be found here.

In addition, the FWF requires a data management plan (DMP) for all approved proposals. This should also be sent to the FWF when returning the grant agreement. The template for the DMP can be viewed and downloaded here.

The guidelines specified in the funding agreement on acknowledging the FWF as the funding institution and the FWF’s Open Access Policy apply for any publication of project results (e.g., academic publications, research data, conference papers, and media reports).
Appendix I: Template: Information on the research institution and description of project finances

The information on the research institution and the description of project finances must be presented in English using the structure below. Costs must be broken down and adequately justified for each point below. The list and justification of the requested funds must correspond to the costs indicated in the elane **Cost breakdown form**.

**Please note that failure to provide justifications for costs can result in the application being returned without review.**

a) Details on the research institution:
   - Existing personnel (not financed by the FWF, usually the principle investigator and research personnel at the research site)
   - Existing infrastructure

b) Information on the funding requested:
   - Explain briefly why the personnel requested is needed for the project (type(s) of requested position(s), job descriptions, extent of employment, and duration of involvement in the project);
   - Explain briefly why the non-personnel cost applied for are justified (equipment, materials, travel, and other costs). If funding for equipment is requested, applicants must explain why this does not constitute part of the basic equipment of the given research environment – see also **section 2.5.3**

List of and justification for

Personnel costs:

Equipment costs:

Material costs:

Travel expenses:

Other costs (including independent contracts for work and services):
Appendix II: Notes and questions for the jury

In all of its programmes, the FWF actively supports equal opportunities and equal treatment. The review of an application must not put applicants at a disadvantage for non-research-related reasons.

The FWF is obligated to ensure the best possible use of public-sector funds for basic research according to scientific/scholarly research criteria. We would ask you to rate the proposal – as compared to the other proposals you are assessing for the present call – by assigning a number from 1-5 (5 = highest score, 1 = lowest score) for each of the following evaluation criteria. We would also ask you to write an overall evaluation considering the key strengths and weaknesses of the application. Please keep in mind that your overall evaluations can be forwarded in anonymous form to other members of the jury.

**Criterion 1: Transformative potential of the research idea**

Assess the extent to which the underlying research idea has the potential to fundamentally challenge a research domain, an established concept of research, or the accepted status quo, or to cause an unexpectedly major leap forward in the current research domain. Consideration should also be given to whether the scientific/scholarly basis of the research idea has been described in sufficient detail.

**Criterion 2: Suitability of the proposed research approach, description of risk assessment, and possible learning potential**

Describe the extent to which the project proposal demonstrates a high degree of coherence between its constituent parts (research approach, project implementation, risk assessment, and learning potential) and has a complete, suitable, and coherent methodological approach for verifying the hypotheses and/or addressing the research questions. Consideration should also be given to whether the risks associated with the project and the potential insights in the event of failure have been discussed convincingly.

Finally, please make a few brief comments on the strengths and weaknesses of the proposal.