

Slovenian Research Agency (ARRS) – Austrian Science Fund (FWF)

CALL FOR PROPOSALS

Joint Projects

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1. Introduction

The Austrian Science Fund (FWF) and the Slovenian Research Agency/Javna agencija za raziskovalno dejavnost Republike Slovenije (ARRS) jointly offer the possibility to apply for bilateral **Slovenian-Austrian Joint Research Projects**. The project parts should be **closely integrated, combining complementary expertise** and there should be **substantial scientific input** from both sides.

1.1. Project duration

Joint Projects submitted to the call between ARRS and FWF can have a maximum duration of **three years**.

2. Lead Agency Procedure

Applications will be dealt with following the **Lead Agency Principle**. This means that the joint proposal has to be submitted to **only one** of the two funding organizations. This funding organization in the sequel acts as the Lead Agency and **carries out the international peer-review process**. The Lead Agency will make a **funding suggestion** which is presented to the partner funding organization. The partner funding organization will take its funding decision on the basis of the recommendation of the Lead Agency as well as on the basis of the reviews obtained by the Lead Agency. Typically, the partner funding organization follows the recommendation of the Lead Agency. If approved, the two project parts will be **financed separately** by FWF and ARRS respectively.

2.1. Defining the Lead Agency

In order to define the Lead Agency, applicants must calculate the costs of the Austrian and Slovenian project part **in accordance with the guidelines of FWF and ARRS respectively**. The joint proposal must be submitted only to the funding agency **at which the larger funding sum is requested**. This funding agency acts as Lead Agency.

2.2. Cost calculation

The two project parts will be **funded separately** by ARRS and FWF respectively. Thus, the costs for the Austrian project part must be calculated in accordance with the FWF guidelines for stand-alone projects/Einzelprojekte. For the Slovenian project part, the ARRS cost guidelines apply.

3. Deadlines

If FWF acts as Lead Agency, proposals can be submitted at any time. There is **no deadline**.

If ARRS acts as Lead Agency, proposals must be submitted to the **annual ARRS call**.

4. How to submit a proposal

4.1. FWF acts as Lead Agency

4.1.1. Formal requirements at FWF

Proposals submitted to FWF as Lead Agency must follow the [FWF guidelines for stand-alone projects](#) (for proposals in the area of clinical research see 4.1.1.1). The project description must encompass the entire project, including the Slovenian project part.

Proposals submitted to FWF **must include additional information on:**

- The **distribution of work** between the partners
- The **added value** of the cooperation
- **Separate budget justifications** for the Austrian and the Slovenian project part, divided by country (both for personnel and non-personnel costs)

The 20 page limit applies.

Proposals can be submitted **online** via <https://elane.fwf.ac.at> (programme category “**I – International Programmes**”).

4.1.1.1. Clinical Research

For proposals in the area of clinical research, the [guidelines of the FWF programme for Clinical Research](#) (KLIF) apply. The Austrian applicant must submit a positive opinion from the relevant **ethics commission** or evidence of a fundamental approval/endorsement by that commission. The document must be sent to FWF together with the other submission documents. The Slovenian partner must follow the rules of ARRS.

4.1.2. Requirements for Applicants at ARRS

For **Slovenian applicants** the **ARRS eligibility criteria** and **funding limits** apply (cf. <http://www.arrs.gov.si/sl/medn/vecstr/Razpisi/11/poziv-FWF-060511.asp>). **Slovenian applicants** must send the signed and stamped **Application Form** ARRS-RPROJ-LA-2017 (available on <http://www.arrs.gov.si/sl/gradivo/>) **directly to ARRS** in an envelope marked “NE ODPIRAJ – Prijava na vodilno agencijo FWF”, and the electronic form to the e-mail address LA.FWF@arrs.si.

4.2. ARRS acts as Lead Agency

4.2.1. Formal requirements at ARRS

Proposals submitted to ARRS as Lead Agency must follow the ARRS guidelines and must be submitted to the annual ARRS call.

ARRS follows a **two-stage evaluation procedure**:

1st stage (draft proposal stage):

The draft proposal must be submitted to ARRS in accordance with the ARRS guidelines. Austrian applicants **need not inform FWF at this stage**.

Important note: Should the financial focus shift between the 1st and 2nd application stage, this leads to a change of the Lead Agency from ARRS to FWF. Consequently, the application would have to be submitted to FWF according to FWF guidelines. Applicants are thus advised to carefully consider the budget calculations already before submitting a draft proposal (1st stage) to ARRS.

2nd Stage (full proposal stage):

The full proposal must be submitted to ARRS in accordance with the ARRS guidelines.

4.2.2. Requirements for Applicants at FWF

For Austrian applicants the **eligibility criteria** as well as the **cost guidelines** for **“stand-alone projects” (“Einzelprojekte”)** or **Clinical Research (KLIF)** apply.

Austrian applicants must submit their **administrative and financial data** as well as **abstracts** in accordance with the FWF guidelines for stand-alone projects online, using the Elane system (<https://elane.fwf.ac.at>; programme category “**I – International Programmes**”).

4.2.2.1. *Clinical Research*

For proposals in the area of clinical research, the **guidelines of the FWF programme for Clinical Research (KLIF)** apply with regard to the eligibility criteria as well as the cost guidelines. The Austrian applicant must submit a positive opinion from the relevant ethics commission or evidence of a fundamental approval/endorsement by that commission **at the latest four months after the submission** of the project proposal. The document must be sent to FWF together with the documents listed in 4.2.2. The Slovenian partner must follow the rules of ARRS.

5. Contacts

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