

Austrian Science Fund (FWF) /
Japan Society for the Promotion of Science (JSPS)

CALL FOR JOINT PROJECTS AND JOINT SEMINARS

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1. Introduction

On the basis of their long-standing cooperation and the bilateral agreement the *Austrian Science Fund (FWF)* and the *Japan Society for the Promotion of Science (JSPS)* jointly offer the possibility to apply for **Japanese-Austrian joint projects and joint seminars**.

2. Call procedure

Applications are handled according to the principle that **proposals must be submitted in parallel to the FWF (Austrian team) and to the JSPS (Japanese team)**. In cases where a joint project or joint seminar is approved, the two parts of the project are funded separately by the FWF and JSPS. Applications to the FWF must include a **letter of intent** (letter or e-mail) in which the project partner confirms his/her intention to submit a matching parallel application to the JSPS.

3. Joint projects

FWF/JSPS joint projects are basic research projects (including clinical research) in which scientists/scholars from Austria and Japan cooperate in pursuing a common research goal. Joint projects have to be based on a **close interaction between the Austrian and Japanese research teams** and should present project goals and a joint work with balanced and substantial contributions from all project partners. The project parts should be closely integrated so that one part could not be carried out without the other. Proposals without strong interaction between the partners should be submitted as separate proposals in the standard funding schemes of FWF and JSPS.

3.1. Project duration

At the FWF the proposals in this call are limited to a **maximum duration of 3 years**. Please note that **JSPS will fund only up to 2 years**. Applicants to the FWF can apply for a third year provided that the application includes adequate research-related reasons for the extension and a justification of the costs for the third year.

3.2. Subject areas

The call is open to all fields of basic research, including clinical research).¹

3.3. Deadline

Proposals must be submitted to FWF by **5 September 2018** (date of postmark). The **signed cover sheet** must be sent by mail **that day at the latest**. Note: for proposals which fall into the category of clinical research an approval from the relevant ethics commission or evidence of a fundamental approval/endorsement by that commission is required at least by 1 December 2018.

3.4. Cost calculations

The budgets for the Austrian and Japanese parts of the project must be calculated in line with FWF and JSPS guidelines and the two project parts will be funded separately by the FWF and JSPS respectively. The costs for the Austrian part of the project are to be calculated in accordance with the [FWF Application Guidelines for Stand-Alone Projects](#)

¹ For the distinction between basic research and clinical research (KLIF programme) please see <http://www.fwf.ac.at/en/research-funding/fwf-programmes/programme-clinical-research-klif/>

or, in case of clinical research, with the [FWF Application Guidelines for Clinical Research](#). Only project-specific costs up to a maximum of €400,000 (including general costs) can be requested from the FWF. For the Japanese project part, the JSPS cost guidelines apply.

3.5. How to apply

Joint proposals must be submitted to the FWF and JSPS with due attention to the regulations and call deadlines on each side. **The titles of the two applications must be identical.**

The submission to FWF must be made online at <https://elane.fwf.ac.at> (programme category “I – International Projects”).

The Austrian team must prepare their proposal in accordance with the [FWF Application Guidelines for Stand-Alone Projects](#) or, in case of clinical research, with the [FWF Application Guidelines for Clinical Research](#), while Japanese applicants must follow JSPS guidelines.

The Austrian proposal must describe the **entire Austrian-Japanese project** in which the connection between the two project parts and the resources to be deployed on each side should be clearly described.

The **project description** (no more than 20 pages) submitted to the FWF must include additional information on:

- A **brief description of the project partner abroad** along with an indication of their specific contribution to the project and/or relevant skills
- The **distribution of work** between the partners, as well as the **resources to be contributed by the partners**
- The **added value** of the cooperation
- **Separate budget justifications** for the Austrian part (justification of personnel costs and non-personnel costs; please consult the application guidelines for eligible costs)

In order to be considered complete the application must also include:

- All of the necessary **administrative and financial data and forms** as well as **abstracts** and enclosures according to the FWF standards/guidelines
- An **academic curriculum vitae (CV) and publication list**, prepared according to FWF standards/guidelines, for the project team members in Austria and the project partner abroad
- **PDF cover sheet**, which has to be filled out, signed and sent to the FWF by conventional mail or as an e-mail attachment (PDF file with a qualified electronic signature)

Applicants to the FWF should also refer to the [Information Sheet Joint Projects/Joint Seminars](#) for further information.

The JSPS documentation and regulations for the call can be found [here](#).

3.6. Submission of applications

Applications to the FWF (project description and forms) must be submitted using the **FWF elane system** (<https://elane.fwf.ac.at>). Please note that a submission by mail is not possible in this call. The application must be submitted under programme category “**I – International Projects**”. Online submissions must be completed by **5 September 2018 at the latest**. Likewise, the **PDF cover sheet** generated at the end of the online submission process must be printed out, signed and sent to the FWF by conventional mail (Sensengasse 1, A-1090 Vienna, Austria) by **5 September 2018 at the latest**. Alternatively, the signed/stamped cover sheet can be scanned in, signed using the applicant’s qualified electronic signature, and sent to the FWF by e-mail (office@fwf.ac.at). An online submission without a signed cover sheet will not be eligible for review. Please note that the cover sheet must bear the original signatures of the applicant and a representative of the host institution.

For further details on how to submit a proposal, please consult the FWF application guidelines as mentioned before.

The JSPS regulations for the submission of applications can be found [here](#).

3.7. Evaluation and funding decisions

The FWF and JSPS evaluate the applications independently and take their funding decisions separately on the basis of the reviews received. A joint project can be funded only if it is approved by both funding organisations.

A maximum of three joint projects can be funded in this call.

4. Joint seminars

FWF/JSPS joint seminars are workshops/seminars that focus on specific, well-defined topics for the purpose of initiating bilateral cooperation projects and preparing applications for joint projects.

4.1. Project duration

Joint seminars submitted in response to the FWF/JSPS call are subject to a maximum duration of **one week**. The seminars must be held between **1 April 2019 and 31 March 2020**.

4.2. Subject areas

The call is open to all fields of basic research.

4.3. Deadline

Proposals must be submitted by **5 September 2018** (FWF: date of postmark).

4.4. Cost calculations

The budgets for the Austrian and Japanese parts of the project must be calculated in accordance with FWF and JSPS guidelines respectively. The costs eligible for funding are divided between the FWF and JSPS on the basis of the event’s location. The “sending organisation” pays the international travel costs for its country’s group members, while the “host organisation” covers local expenses, including the guests’ hotel costs. The FWF generally provides up to €10,000 in funding for each joint seminar approved.

4.5. How to apply

Proposals must be submitted to the JSPS (Japanese team) and FWF (Austrian team) using the forms required by each funding organisation. **The titles of the two applications must be identical.** Applicants to the FWF should refer to the [Application Guidelines for Joint Seminars](#) for details. Applicants in Japan should refer to the guidelines on the JSPS side.

4.6. Submission of applications

Applications to the FWF must be submitted on paper (along with files on a CD-ROM or USB stick). Applicants must adhere to the formal requirements and the checklist for the submission of joint seminar proposals on page 4 of the [FWF Application Guidelines for Joint Seminars](#).

4.7. Evaluation and funding decisions

The FWF and JSPS evaluate the applications independently and take their funding decisions separately on the basis of the reviews received. A joint seminar can be funded only if it is approved by both funding organisations.

A maximum of one joint seminar can be funded in this call.

5. Correcting formal errors in proposals

In calls with fixed deadlines such as this one, applicants are given the opportunity to correct proposals that do not meet the FWF's formal requirements. Any necessary corrections must be made within 10 days of notification by the FWF Office. If the proposal still does not meet the FWF's requirements after the 10-day period, the FWF Executive Board can decide to reject the proposal without further review.

6. Contact details

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