

NEUES ENTDECKEN
TALENTE FÖRDERN
IDEEN UMSETZEN

FWF

Der Wissenschaftsfonds.

In accordance with its [Funding Guidelines](#) of 1 January 2022
(as amended), the FWF has issued the following

**Application Guidelines
for Stand-Alone
Publications – Digital Publications
(valid starting 15 October 2022)**

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1. General Information

1.1 Programme objective

The aim is to promote the publication of research projects¹ (hereinafter referred to as “applications”) in the field of basic research. Basic research refers to research that is knowledge-oriented and whose value is primarily defined by its significance for the advancement of science and scholarship. The programme’s funding is intended to enable the publication of independent, non-profit, scholarly research findings from all academic disciplines in an appropriate form.

The sole standard applied in funding decisions is the state of the art in research at the international level. Only excellent scientific/scholarly publications that meet the current scientific standards of the respective discipline in terms of content and form and which can be expected to broaden scientific/scholarly knowledge significantly or to advance research in the field in question can be funded.

Aim of funding for open-access publication

By funding open access publications, the FWF aims to provide sustainable support for free access to scholarly publications on the internet in line with its [Open Access Policy](#).

Aim of funding for digital publications

Digital publications such as apps, wiki-based publications, annotated scientific databases, web-based publications enriched with various media (e.g., audio, video, animation, etc.) have certain advantages over conventional books or texts in PDF format. They are easier to search, offer linking options and additional information, and can be expanded and updated at any time to reflect the current state of research.

In order to ensure broad international dissemination, these planned new digital publications are also to be published in English (the costs of proofreading and editing, foreign-language editing, or translation are included in the grant amount). Digital publications may be published solely in German or another relevant language other than English only in exceptional cases (see [section 2.2.1](#)).

1.2 Submission

There are no submission deadlines for this programme; applications can be submitted at any time. Applications must be submitted online at <https://elane.fwf.ac.at>.

¹ In the Stand-Alone Publications programme, the term research projects refers to publication projects.

Once the application has been submitted online, a [PDF cover sheet](#) will be generated. The application is not considered to be officially submitted until the FWF receives the signed original copy (see [section 2.2.3](#)).

1.3 Who is eligible to apply?

Eligible applicants are individual natural persons who conduct their research activities mainly in Austria or under the auspices of an Austrian research institution abroad. Even in the case of co-authorship, the application can only be submitted by one individual natural person per publication.

All persons who have made substantial research-related contributions to the conception and writing of the manuscript should be named on the form *Co-authors*. A brief description of the nature of each contribution should be included. Applicants must ensure that they obtain all necessary exploitation rights to the publication from the co-authors in order to be able to fulfil their obligations to the FWF under the grant agreement.

Applicants outside of Austria

Publications submitted by applicants who work outside of Austria are only funded if the work arises from an FWF-funded research project.

If the digital publication is a postdoctoral *venia docendi* thesis (*habilitation*) or revised doctoral thesis, the following applies: The FWF provides funding for the publication of revised doctoral theses and for postdoctoral *venia docendi* theses by researchers abroad up to three years after completion of the work in question; these grants are only available for theses written and approved under the auspices of an Austrian research institution. Researchers who hold professorships abroad are not eligible to apply for these FWF grants.

1.4 What types of publications can be funded?

In accordance with the aims of this programme, funding is available for digital publications in any academic discipline.

Only digital publications are eligible for funding. Applications are submitted independently of other FWF programmes.

The FWF approves grants for digital publications only in cases where it would not be possible to publish the work in high quality without additional financial support.

Applicants are free to choose the form in which their work is published. Applicants should choose the form which is best suited for the dissemination of their research findings. Applications may be rejected if the review procedure reveals that a different form of publication would be more suitable.

Accelerated decision-making procedure for publications resulting from FWF projects:

Applications for the funding of digital publications on the results of FWF-funded projects may be eligible for an accelerated decision-making procedure. To be eligible, the intended publication must be based on a project that has already successfully undergone FWF'S quality control procedure. In addition, the publisher must submit two positive, relevant reviews to the FWF that meet the FWF's decision-making requirements.

Applications for an accelerated decision may only be submitted if:

- 1) The intended publication is the result of a project funded by the FWF
- 2) The publisher has subjected the proposed publication to an international peer review process

The [Application Guidelines for Stand-Alone Publications - Accelerated Decision-Making Procedure](#) apply.

1.5 What types of publications are not eligible?

Content-wise:

- Editions without substantial indexing and systematisation or scientific commentary
- Scientific/academic journals
- Reprints of articles which have already been published elsewhere
- Bibliographies
- Works of exclusively local interest, chronicles of municipalities or towns/cities
- Popular science publications
- Academic theses below doctoral level (such as diploma, master's or bachelor's theses)
- Dissertations where the applicant has not yet completed the doctoral qualification procedure and where the dissertation has not yet been revised

Formal aspects:

- Publications which have already appeared

1.6 What requirements must be met to apply?

1.6.1 Confirmation from the digital medium provider on long-term availability

With the application for funding, the applicant must submit a signed confirmation from the provider of the digital medium in which the digital publication will be published that long-term availability of at least 6 years can be guaranteed.

1.6.2 Granting of rights

Ensuring open access and naming the licence

The applicant must ensure that the publication will be made available to users free of charge and without access restrictions (i.e., without registration). One of the following Creative Commons licence models must be used: Attribution ([CC BY 4.0](https://creativecommons.org/licenses/by/4.0/)) or No Rights Reserved ([CC0-Creative Commons](https://creativecommons.org/licenses/by/4.0/)).

The applicant is required to indicate the CC BY 4.0 or CC0 licence in a way that is visible to the users. The following wording shall be used:

- "This publication is licenced - unless otherwise indicated - under the terms of the Creative Commons Attribution 4.0 International (CC BY 4.0) licence (<http://creativecommons.org/licenses/by/4.0/>), which permits use, sharing, adaptation, distribution, and reproduction in any medium or format, as long as you give appropriate credit to the original author(s) and source, provide a link to the Creative Commons licence, and indicate any modifications," or
- "This publication is licensed - unless otherwise indicated - under the terms of the Creative Commons No Rights Reserved (CC0) International Licence (<https://creativecommons.org/share-your-work/public-domain/cc0/>), which permits use, sharing, adaptation, distribution, and reproduction in any medium or format, freely and without restriction under copyright or database law."

The inclusion of the phrase "All rights reserved. This work is protected by copyright. Any use outside the narrow limits of copyright law is prohibited." or similar formulations as well as the use of licences restricting the CC BY or CC0 licence (if applicable) in the publication are not permitted and are legally invalid.

Safeguarding the rights of users to third party materials

If images or other third-party material are used in the publication, the following additional wording must be included in a way that is visible to the users:

- "The images or other third-party material in this publication are covered by the publication's Creative Commons licence, unless otherwise indicated in a reference to the material."

- If the material is not covered by the publication's Creative Commons licence and the intended use is not permitted by law or exceeds the permitted use, permission for use must be obtained directly from the copyright holder.
- Despite careful editing, all information in this publication is provided without guarantee; any liability on the part of the author or the media owner is excluded.”

Acknowledgement of FWF funding

As a contractual partner of the FWF, the applicant must ensure that the FWF's support is acknowledged in the publication. The publication must include the notice “**Published with the support of the Austrian Science Fund (FWF): [PUD application number],**” in the language of the publication, **and the FWF logo.**² If the publication is based on results arising from one or more FWF-funded research projects, the notice above shall be preceded by the information “**Research results from: Austrian Science Fund (FWF): [project number(s)]**”.

1.6.3 Double funding

Grants approved by or requested from other funding sources must be disclosed in all cases (see application forms). Double funding is not permitted (see [Funding guidelines](#)).

1.7 What types of funding can be requested?

Funding can be requested for digital publications which could not be implemented or published without additional financial support.

Funding is available for the following costs:

- Production of the digital publication
- Proofreading and editing, foreign language editing, or translation

Please note that funding is **not** available for the following costs:

- Authors' fees
- Equipment purchases
- Infrastructure costs
- Costs of translations from English into any other language

2. Application content and form

2.1 Parts of the application

For an application to be complete, it must contain the following parts:

² Please click [here](#) for the FWF logo.

1) Academic abstract in English comprising no more than 3,000 characters (incl. spaces; no formulas or special characters). The academic abstract will be used to inform potential reviewers about the application. The abstract must be subdivided into the following sections using the English terms indicated below:

- Wider research context / theoretical framework
- Hypotheses / research questions / objectives
- Approach / Methods
- Level of originality / innovation
- Primary researchers involved

Where alternatives are indicated between slashes, please select the alternative that applies to your application.

2) Content section

- The application for technical implementation of the digital publication may not exceed 12 pages (consecutively numbered), incl. the table of contents, a list of abbreviations, headings, figures, captions, tables, footnotes, list of literature cited in the application ("*References*"), etc.

The content section must also include the following annexes on additional pages:

- Annex 1: Financial aspects (see [Appendix 1](#))
- Annex 2: Representative example of the data or demo version of the planned publication
- Annex 3: Scientific curriculum vitae and description of the applicant's previous research achievements (max. 3 pages)
- Annex 4: Confirmation from the medium provider on long-term availability

The application, including these annexes, must be uploaded as *one* file named *Proposal.pdf*. This document will be sent to the reviewers by the FWF.

3) Attachments to be uploaded individually

Where applicable: Copies of all assessments for publications which serve as a basis for academic qualifications (e.g. revised doctoral theses, postdoctoral *venia docendi* theses), accompanying cover letter; list of reviewers to be excluded; for resubmissions: response(s) to reviews, overview of all changes made in the resubmitted application, etc.

4) Completed forms

Required forms: *Application form*, *Contact form*, *Cost breakdown*, *Academic abstract*, *Co-authors*

2.2 Formal requirements and application process

2.2.1 Language of application

To allow applications to be reviewed by international experts, applications must be submitted in English. If desired, a version in German or another language may be added as a supplement. Submission solely in German or another project-relevant language other than English is only permitted in exceptional cases. Such exceptions apply exclusively to applications from the fields of linguistic and literary studies which address only texts in German or languages other than English. In all such cases, it is absolutely necessary to consult [FWF's programme management](#) prior to application and then submit an academic abstract of the application as well as a brief yet convincing statement (in digital form) explaining why submission in a language other than English is justified for substantive academic reasons. The final decision shall be made by the decision-making bodies of the FWF.

This regulation also applies to the **publication** of digital publications exclusively in German or in another relevant specialist language other than English. The above does not apply to sources.

2.2.2 Formatting

The attachments and the continuous text of the content section must be written in 11 pt. font with 15–20 pt. spacing and at least 2 cm margins. Applicants must comply strictly with all upper limits (e.g., number of pages, attachments, etc.).

Citations in the text and the list of works cited (*References*) in the application must be in line with the conventions of the respective discipline, preferably according to a widely used style guide (e.g., *Chicago Manual of Style*, *APA Publication Manual*). The choice of citation conventions or style guide is left to the applicant, but must be implemented consistently throughout the entire application. Where available, a [DOI address](#) (DOI = Digital Object Identifier) or another [Persistent Identifier](#) should be provided for the literature cited.

2.2.3 Submitting the application

The application must be submitted online at <https://elane.fwf.ac.at>.

To submit the application online, applicants need to create an account at the address shown above. All the necessary forms must then be filled out online; additional documents such as the content section can be uploaded. For additional information, please see the [elane user manual](#).

1) Required parts of the application:

a) File

- *Proposal.pdf* (= content section incl. annexes 1-4, with PDF bookmarks for at least the major sections)

b) Forms:

- *Application form*
- *Contact form*
- *Cost breakdown*
- *Academic abstract*
- *Co-authors*

2) File uploads – if applicable:

- *Cover_Letter.pdf* (= accompanying letter)
- *Negative_list.pdf* (= list of reviewers who should be excluded)
- *Reviews.pdf* (= copies of all assessments for publications which serve as a basis for academic qualifications)
- *Overview_Revision.pdf* (= in the case of resubmission, overview of all changes made in the resubmitted application)
- *Revision.pdf* (= in the case of resubmission, an overall response to all the reviewers or, if preferred, a short response to *each* reviewer saved in a *separate* file: *Revision_A.pdf*, *Revision_B.pdf* etc.)

It should be noted that any attachments in addition to the ones mentioned above will not be considered in further stages of the application process (such as letters of recommendation).

Once the application has been submitted, a PDF [cover sheet](#) will be generated automatically. The cover sheet also includes the declaration by the applicant.

This cover sheet has to be sent to the FWF by conventional mail with the **handwritten signature** of the applicant or by email (office@fwf.ac.at) with a scan of the signature using the applicant's **qualified electronic signature (Citizen Card/Mobile Phone Signature)**.

The application is not considered officially submitted until the FWF receives the signed cover sheet as specified above.

2.3 Content section

The content section is made up of the application for technical implementation of the digital publication, which may not exceed 12 pages including the table of contents and must contain the components described in [section 2.3.1](#) and annexes 1-4. The annexes are attached to

the application for technical implementation in the order specified starting in [section 2.3.2](#) above. In addition to the basic information required in the forms (e.g. academic abstract, ethical aspects, sex and gender-relevant aspects), only the content section, including the annexes, is forwarded to the reviewers.

2.3.1 Components of the application for technical implementation of the digital publication

- (1) Presentation of content and technical options (language of publication, links to sources and research data, translation function for foreign language terminology, terminology links, additional tools, etc.). Use permanent URLs to link to sources
Long-term archiving should be considered for the linked sources
- (2) References to any existing digital publications with appropriate content Use permanent URLs to link
- (3) Software/databases used and technical implementation
- (4) Sustainable long-term archiving strategy
- (5) Guarantee for the citability of the content
- (6) Open usage rights must be secured by granting Creative Commons licences (CC-BY or CC-0)
- (7) Plan for sustainable funding for at least 6 years (**The FWF does not fund any further improvements or data maintenance for publications that have already received funding**)
- (8) Timetable (max. 3 years) for the implementation of the digital publication

2.3.2 Annex 1: Financial aspects

- Concise justifications for the funding requested (see also [Appendix 1](#))

2.3.3 Annex 2: Representative example of the data or demo version of the planned publication

- An example of the data and the planned presentation, or a demo version of the planned publication (if already available), which can be used by reviewers to get an idea of the data and content to be published

2.3.4 Annex 3: Academic curriculum vitae and research achievements

The academic CV and previous research achievements of the applicant must be described on no more than 3 pages.

2.3.4.1 Required contents for academic CVs

- Name and contact details of the individual, address of the research institution, and relevant websites Applicants are also required to provide a publicly available link to a list of all publications; the use of [ORCID \(Open Researcher and Contributor ID\)](#) is expressly recommended for this purpose.
- List of academic milestones and relevant positions held to date (with a brief explanation of any career gaps, if applicable)
- Main areas of research and brief presentation of the most important research results achieved to date

2.3.4.2 Requirements for presentation of previous research achievements

- Academic publications: List of no more than ten of the most important published or accepted academic publications (journal articles, monographs, edited volumes, contributions to edited volumes, preprints, proceedings, etc.); for each publication, if available, either a [DOI address](#) or another [persistent identifier](#) must be indicated. In accordance with the [San Francisco Declaration on Research Assessment \(DORA\)](#), journal-based metrics like the journal impact factor should not be included.
- Other research achievements: List of no more than ten of the most important research achievements apart from academic publications (such as awards, conference papers, keynote speeches, important research projects, research data, software, codes, exhibitions, knowledge transfers, science communication, licenses, or patents).

2.3.5 Annex 4: Confirmation from digital medium provider on long-term availability

Confirmation that a long-term availability of at least 6 years can be ensured (see [section 1.6.1](#)).

2.4 Eligible costs

Funding can be requested for publishing scientific publications in digital formats. The types of costs which may or may not be eligible for funding are specified in [section 1.4](#), [section 1.5](#), and [section 1.7](#).

For digital publications, the FWF grants a **lump sum** of up to **€50,000** in funding for production costs.

This funding programme for digital publications with this level of financial support will be available until the end of 2023. After this time, the FWF will decide whether to continue the current funding for digital publications.

2.5 Revising a rejected application

- If the application is a revision of a previously rejected proposal, this should be indicated in a separate accompanying letter. This letter must contain an overview of all changes made in the resubmitted application; this overview will not be passed on to the reviewers.
- Response(s) to reviews: the applicant can decide whether the response(s) should be passed on only to the relevant previous reviewer concerned or to all reviewers. These response(s) should address the suggestions and criticism expressed in each review of the previous application and describe the corresponding changes made. No response is required to reviews written by individuals who are to be excluded from the review process for the resubmitted application. However, such exclusions must be justified and will also be counted toward the negative list of reviewers (see [section 3](#)) who are to be excluded for the resubmission.

If all the reviewers are to receive the response(s), the applicant must submit a single document containing an overall response. If these response(s) are to be passed on only to the reviewers who were previously involved, the applicant should include a short response to each review in a separate document.

Resubmissions must show changes. If an application has been rejected for the reasons for rejection C3, C4, or C5, these changes need to be substantial (based on the comments in the reviews). If no such changes are made, the FWF's decision-making bodies will return the application to the applicant without review.

While no deadlines for the resubmission of a rejected application apply, the respective application requirements do need to be taken into account. Resubmissions must be submitted as described in [section 2.2.3](#), i.e. as a separate, new application and not as a supplementary application to the previously rejected proposal.

3. Processing and decision-making

Upon receipt, the FWF checks all applications for completeness and any formal errors. A detailed description of the decision-making process, the criteria for selecting international reviewers, and detailed rules concerning conflicts of interest and the composition of juries and boards can be found in the [General Principles of the Decision-Making Procedure](#).

Information on the average duration of the **review process** can be found on the [FWF Dashboard](#).

The applicant will be informed in writing of the FWF's decision.

Requests for changes and returning applications without review

The FWF will not process incomplete applications, applications which do not comply with the FWF's regulations, or applications which contain formal errors, unless the applicant can rectify the problems within a reasonable period of time (generally three weeks). If the problems have not been resolved within this period of time, the FWF's decision-making bodies will return these proposals without review. Similarly, applications will not be reviewed if they have been previously rejected by the FWF and resubmitted without appropriate revisions.

All applications that meet the FWF's formal criteria are – if the FWF is responsible for handling the review process – sent out for review. The reviewers (generally individuals working outside of Austria) will be selected by the members of the FWF Board and confirmed by the FWF's decision-making bodies.

Once the review process has begun, no more changes can be made to the application.

In the case of submissions with reviews submitted by the publisher (see [Application Guidelines for Stand-Alone Publications - Accelerated Decision-Making Procedure](#)), all applications that meet the FWF's formal criteria are subject to a decision based on the submitted documents.

The most common reasons why applications are returned by the FWF without review are: (a) ineligibility of the applicant (see [section 1.3](#)) and (b) ineligible types of publications and publication formats (see [section 1.5](#)).

Reasons for rejection

The reasons for rejecting an application are assigned to one of five categories (C1–C5) and sent to applicants along with the reviews. A detailed description of the categories can be found in the [General Principles of the Decision-Making Procedure](#).

Resubmissions

If the application is a resubmission of a previously rejected proposal, the FWF will generally contact those reviewers who provided *constructive* criticism on the previous application. Reviewers who gave entirely positive or negative comments will not usually be contacted for a second review. However, please note that all resubmissions are also evaluated by new reviewers.

Proposal bans

Applications that are rejected for reason C5 will be barred for 12 months (from the date of the decision) and cannot be resubmitted during that period.

Applications that have been submitted three times and rejected for reasons C3 or C4 (i.e. the original application and two resubmissions) are also barred for 12 months (from the date of decision). Rejections for reasons C1 or C2 do not count towards this total.

In general, only topics are banned, not applicants.

Exclusion of reviewers

As mentioned in [section 2.2.3](#), an additional document may be uploaded giving a list of up to three reviewers who the applicant believes may have a conflict of interest and whom the applicant therefore does not wish to review the proposal. The applicant must give reasons why they wish to exclude certain reviewers. If the reasons for exclusion are professionally and academically sound, the FWF will generally fulfil the applicant's request and exclude those reviewers from the review process. A detailed description of the FWF's policy on conflicts of interest can be found in the [General Principles of the Decision-Making Procedure](#).

4. After approval

The FWF prepares a grant agreement for each application approved by the FWF Board. The grant agreement must be signed in hard copy by the applicant and returned to the FWF by post or sent by e-mail (office@fwf.ac.at), signed with the applicant's **qualified electronic signature (Citizen card/cell phone signature)**. In addition, summaries in German and English must be sent to the FWF for public relations purposes³.

The applicant is required to open a separate account ("publication grant account") at a bank of their choice. Payment will be made in three instalments to the publication grant account: Half of the approved funding amount can be requested in writing after the conclusion (signing) of the agreement and after a summary in German and English for public relations work has been sent; one fourth of the amount can be requested upon presentation and positive review by the FWF of a beta version; and the remainder can be requested once the digital publication has been completed.

Any suggestions or criticisms made by the reviewer must be (verifiably) taken into account when implementing the publication.

³See: [Specifications for the preparation of PR summaries](#)

5. Compliance with legal requirements and standards of research integrity

Applicants must comply with all legal requirements and safety provisions (e.g., the Federal Disability Equality Act [*Bundes-Behindertengleichstellungsgesetz*, BGStG]) and obtain all the necessary permits (e.g., from the Ethics Committee, the Animal Testing Commission, the Austrian Federal Monuments Office, or the relevant foreign authorities).

The [Guidelines for Good Scientific Practice](#) of the [Austrian Agency for Research Integrity \(ÖAWI\)](#) also apply. If there is reason to believe that an applicant has failed to comply with these standards, the FWF will carry out a plausibility check in accordance with its own [procedure](#). Depending on the circumstances, the FWF can arrange for the Austrian Agency for Research Integrity (ÖAWI) to carry out an investigation. The FWF reserves the right to suspend, in part or in whole, any procedures related to applications or ongoing projects until this check or investigation has been concluded.

6. Publication of application data and results

Please note that if a grant is awarded, a summary in German and English will be published on the FWF website for public relations purposes, as well as the grant amount and later, a link to the open-access archived publication. Summaries must be submitted to the FWF when the grant agreement is returned. Guidelines for writing PR summaries can be found [here](#).

In presentations and the publication, applicants must comply with the relevant requirements on acknowledging the FWF as the funding institution.

Appendix 1: Template: Financial aspects

Please describe the financial aspects **in English**, using the following structure, and append it to the application for technical implementation of the publication as Annex 1. Costs must be broken down and adequately justified for each point below.

Please note that in the event of approval, the funding amount will be paid out in three instalments as cashless payment transactions. The applicant is required to open a separate account ("publication grant account") at a bank of their choice. The account must be in the name of the applicant and must contain the FWF project number. It is not possible to settle service contracts via the university.

Information on the funding requested:

- Explain briefly why the personnel requested is needed;
- Explain briefly why the non-personnel costs applied for are justified (materials, and other costs).

Appendix 2:

Notes and questions for reviewers in the Stand-Alone Publications programme – Digital Publications⁴

With the Stand-Alone Publications - Digital Publications programme, the FWF supports the publication of excellent stand-alone scientific works in digital publication formats with a sum of up to €50,000. The funding includes the costs for production, as well as proofreading and editing, foreign language editing, or translation of the digital publication (see Financial aspects).

All FWF-funded publications must be made freely available in accordance with the FWF's Open Access Policy.

Only the **ten most important academic publications and the ten most important additional research achievements** of the applicant are to be considered when evaluating the application. As a signatory to the [San Francisco Declaration on Research Assessment \(DORA\)](#), the FWF also emphasizes that, in assessing research performance, reviewers should refrain from using journal-based metrics such as the Journal Impact Factor.

Please review the present proposal,⁵ using the following seven assessment criteria:

- 1) Scientific/scholarly quality of content
- 2) Quality of planned technical realisation
- 3) Suitability of the chosen form of publication
- 4) Applicants' qualifications
- 5) Appropriateness of budgeted costs
- 6) Ethics and gender aspects
- 7) Overall evaluation

For each of these criteria except 6) we ask you for both written comments and a rating on a scale from “excellent” to “poor”. Please be aware, however, that the FWF's funding decision will be based primarily on reviewers' written assessments rather than the ratings assigned.

Section 1: Remarks for the applicant

1) Scientific/scholarly quality of content

Is the data intended for publication highly relevant? Do the planned texts and annotations fulfil the scientific standards?

⁴ Further information can be found on the FWF website: [FWF's corporate policy and mission statement](#) or the [Application Guidelines for Stand-Alone Projects - Digital Publications](#).

⁵ The proposal must meet the FWF's formal requirements. Please bear these in mind when writing your review. (Key formal requirements: 12 pages max. for the application of the technical implementation of the digital publication including figures and tables; 3 pages max. for the academic CV, including a description of previous research achievements and the ten most important publications. For further information, see [Application Guidelines for Stand-Alone Publications - Digital Publications](#).)

2) Quality of planned technical realisation

Is the technical realisation as described suitable for this type of publication? Have usability, citability, sustained archiving, and updating been considered sufficiently? Is there a reference to similar existing databases and is this helpful?

3) Suitability of the chosen form of publication

Is the chosen form of publication suitable? The selection of an unsuitable publication form may lead to rejection of the application.

4) Applicants' qualifications

Are the applicant and, if applicable, the team qualified to carry out the proposed publication?

5) Appropriateness of budgeted costs

Is the funding requested appropriate for producing the digital publication?

6) Ethics and gender aspects:

- *Ethics*: Have ethical considerations been addressed satisfactorily?
- *Gender*: Have sex-specific and/or gender-related aspects been addressed satisfactorily?

7) Overall evaluation:

What is your overall impression of the proposal? Specifically, what would you consider its key strengths and weaknesses? Please give reasons for your answers, taking as much space as you need.

Section 2: Confidential remarks to FWF

Please use this space to make any comments that you do not wish to be conveyed to the applicant(s). Feel free to also give us feedback about the evaluation process and your interactions with us.