

NEUES ENTDECKEN
TALENTE FÖRDERN
IDEEN UMSETZEN

FWF

Der Wissenschaftsfonds.

Final Project Report Guidelines for the Programme Open Research Data (ORD)



Please include/consider the following in the final project report:

- Target audience: peer reviewers
- To be written in the language of the original application
- **Length in total:** at **minimum 12,000 characters** including spaces (1,800 words), **not to exceed 18,000 characters** including spaces (or 2,700 words)
- **Formatting:** 11 pt. font with 1.5 line (15-20 pt.) spacing and at least 2 cm margins
- If a formal **data management plan** exists, please provide a link below or add the DMP as a supplement to this final report

1. Report on research work

1.1. Data description

- Please briefly address the questions below and provide the metadata of the data set(s)
 - What kind of data/source code was generated or reused?
 - How were the research data generated and which methods were used?
 - Where is the research data available and what strategy for long-term preservation is in place?
 - What information is needed for the data to be read and interpreted in the future?
 - Were there any legal and ethical issues?
 - Who is the target audience?
 - What data could not be made openly accessible and why not?
- Metadata of the data set(s)
 - Author(s)
 - Title
 - Year of publication
 - Format
 - Size
 - Repository
 - DOI or other persistent identifier
 - License

1.2. Did you or other researchers generate new research questions or research results from the data?

1.3. What were the greatest obstacles/challenges to be overcome during the project?

1.4. Information on the execution of the project, the use of available funds and (where appropriate) any changes to the original project plan

- Please describe briefly the following points:
 - Duration;
 - Use of personnel;
 - Major items of equipment purchased.
- Were there any significant deviations from the original plan? If so, please describe them briefly. The decision as to what should be regarded as a “significant deviation” is the responsibility of the principal investigator. As a guideline, any deviation of more than 25% from the original financial plan or work schedule should be accounted for.

2. Career development – Importance of the project for the research careers of those involved (including the principal investigator)

Briefly describe the project’s effects on the research careers of all project members, including special qualifications and special possibilities or opportunities opened up by the project.

3. Effects of the project beyond the scientific/scholarly field

Did your project have any effects beyond the scientific/scholarly field? If so, describe those effects, including activities outside the sphere of academia.

4. Other important aspects

Briefly mention the following points (if applicable):

- Publications in preparation/submitted/accepted/in press;
- Project-related participation in national and international scientific/scholarly conferences and a list of the most important lectures held;
- Organisation of symposia and conferences;
- Ongoing applications for patents or licences;
- List of the most important pending applications for grants;
- Any other aspects.